

Payable Invoice Detail

Kings Hill Parish Council (KHPC)

For the period 1 December 2022 to 19 January 2023

INVOICE DATE	SOURCE	REFERENCE	ITEM CODE	DESCRIPTION	QUANTITY	UNIT PRICE (EX)	VAT	GROSS	INVOICE TOTAL	STATUS
All Clean Windows										
2 Dec 2022	Payable Invoice	1541		Community Centre Window Cleaning Job date - 29/11/2022	1	50	-	50.00	50.00	Paid
Total All Clean Windows					1		-	50.00		
Amazon Business										
7 Dec 2022	Payable Invoice	DS-ASE-INV-GB-2022-463552238		Projector approved by Karen	1	70.8200	14.16	84.98	84.98	Paid
19 Dec 2022	Payable Invoice	GB211LJQABEI		Projector Stand Approved by Karen Bell	1	32.6600	6.53	39.19	39.19	Paid
19 Dec 2022	Payable Invoice	GB-168871441-2022-18546		Lockable Notice Board Approved by Karen	1	162.5000	32.50	195.00	195.00	Paid
21 Dec 2022	Payable Invoice	GB21210HABEI		Bowls for Community Centre kitchen Approved by Karen Bell	1	43.3000	8.66	51.96	51.96	Paid
Total Amazon Business					4		61.85	371.13		
Bookteq										
14 Dec 2022	Payable Invoice	PF-01975		December 2022 subscription	1	30	6.00	36.00	36.00	Approved
13 Jan 2023	Payable Invoice	PF-02024		January 2023 subscription	1	30	6.00	36.00	36.00	Approved
Total Bookteq					2		12.00	72.00		
BT										

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13 Dec 2022	Payable Invoice	M144R		Telephone & Broadband	1	454.0800	90.82	544.90	544.90	Paid
Total BT					1		90.82	544.90		
Business Stream (waste supply point ID ending S13)										
20 Dec 2022	Payable Invoice			Waste Service Charges - Allotments	1	42.5700	-	42.57	42.57	Deleted
Total Business Stream (waste supply point ID ending S13)					1		-	42.57		
Coblans Landscapes										
31 Dec 2022	Payable Invoice	DEC 22 KH Land 00169625		Maintenance for lapin's lane, garden way, Anson Ave December 2022	1	214.7500	42.95	257.70	257.70	Paid
31 Dec 2022	Payable Invoice	DEC 22 SP 00169624		DEC 2022 Maintenance to sports park and pavillion.	1	258.5900	51.72	310.31	310.31	Paid
31 Dec 2022	Payable Invoice	Dec ALLO HEDGE 00169640		Allotment hedge Dec 2022	1	109.5700	21.91	131.48	131.48	Paid
31 Dec 2022	Payable Invoice	Salt Bin top up 00169656		Salt top up as instructed by Karen Bell Completed 13th Dec 2022	1	1,070.9000	214.18	1,285.08	1,285.08	Paid
31 Dec 2022	Payable Invoice	Salt Bin top up 00169655		Salt top up as instructed by Karen Bell Completed 9th Dec 2022	1	631.7200	126.34	758.06	758.06	Paid
Total Coblans Landscapes					5		457.10	2,742.63		
Creed Tax Advisers Ltd										
14 Dec 2022	Payable Invoice	INV-3823		Accounting support for the current month as per quote from 2nd February 2022 and engagement letter 25th February 2022	1	1375	275.00	1,650.00	1,650.00	Paid

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14 Jan 2023	Payable Invoice	INV-3911		Accounting support for the current month as per quote from 2nd February 2022 and engagement letter 25th February 2022	1	1375	275.00	1,650.00	1,650.00	Paid
Total Creed Tax Advisers Ltd					2		550.00	3,300.00		
E.On/ E.CC										
7 Dec 2022	Payable Invoice	NOV 22 ELEC (CC)		Electricity - KL-5E14DC0F-0017	1	757.2800	151.46	908.74	908.74	Approved
Total E.On/ E.CC					1		151.46	908.74		
E.On/ G.CC										
7 Dec 2022	Payable Invoice	NOV - Dec 22 GAS (CC)		Gas - Kl - 46FE2656-0019	1	968.6500	48.43	1,017.08	1,017.08	Approved
Total E.On/ G.CC					1		48.43	1,017.08		
Ecofresh/ Karen Bell										
7 Dec 2022	Payable Invoice	Refund 16/12/22		table cloths laundry on the 7th December 2022 pick up	1	80	-	80.00	80.00	Paid
Total Ecofresh/ Karen Bell					1		-	80.00		
Epos Now										
14 Dec 2022	Payable Invoice	T-3650209		Epos now payments 14th November 2022	1	19	3.80	22.80	87.60	Paid
14 Dec 2022	Payable Invoice	T-3650209		Standard support license 14th November 2022	1	40	8.00	48.00	87.60	Paid
14 Dec 2022	Payable Invoice	T-3650209		Care Plan 14th November 2022	1	14	2.80	16.80	87.60	Paid
18 Dec 2022	Payable Invoice	T-2988454		Payment Premium	1	15	3.00	18.00	18.00	Paid
14 Jan 2023	Payable Invoice	T-0376809307		Epos now payments 14th November 2022	1	19	3.80	22.80	87.60	Paid

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14 Jan 2023	Payable Invoice	T-0376809307		Standard support license 14th November 2022	1	40	8.00	48.00	87.60	Paid
14 Jan 2023	Payable Invoice	T-0376809307		Care Plan 14th November 2022	1	14	2.80	16.80	87.60	Paid
19 Jan 2023	Payable Invoice	waiting for invoice		Payment Premium	1	15	3.00	18.00	18.00	Paid
Total Epos Now					8		35.20	211.20		
G.C Industrial Heating Services										
13 Jan 2023	Payable Invoice	210388		Gas Boiler Maintenance	1	560	112.00	672.00	672.00	Paid
Total G.C Industrial Heating Services					1		112.00	672.00		
KCC Pension Scheme										
6 Jan 2023	Payable Invoice	Pension Contributions		Pension Contributions 2022-2023	1	5,823.3000	-	5,823.30	5,823.30	Approved
Total KCC Pension Scheme					1		-	5,823.30		
Kent Association of Local Councils										
3 Jan 2023	Payable Invoice	5502278869		General Admission Dion Bayley Training	1	50	10.00	60.00	60.00	Paid
3 Jan 2023	Payable Invoice	5502267999		General Admission Dion Bayley Training	1	60	12.00	72.00	72.00	Paid
3 Jan 2023	Payable Invoice	5501546229		General Admission Nicola Cooper Social media Training	1	35	7.00	42.00	42.00	Paid
Total Kent Association of Local Councils					3		29.00	174.00		
Kentlean										
1 Dec 2022	Payable Invoice	12151		BI monthly account for cleaning of bus shelter on discovery drive	1	41.6800	8.34	50.02	50.02	Paid
Total Kentlean					1		8.34	50.02		
Kings Hill Estate Management										

INVOICE DATE	SOURCE	REFERENCE	ITEM CODE	DESCRIPTION	QUANTITY	UNIT PRICE (EX)	VAT	GROSS	INVOICE TOTAL	STATUS
1 Jan 2023	Payable Invoice	INV-529		Q1 Estate Charge 01/01/2023- 31/03/2023	1	1,276.1200	255.22	1,531.34	1,531.34	Paid
Total Kings Hill Estate Management					1		255.22	1,531.34		
Knockout Print										
6 Dec 2022	Payable Invoice	8060		Signage No ball games sign including 1 x stake A4, SAV, Laminate onto Di - bond	1	60	12.00	72.00	72.00	Paid
Total Knockout Print					1		12.00	72.00		
Liberty Property Trust UK Limited										
1 Jan 2023	Payable Invoice	Q1 CC Liberty Service Charge INV-108		Q1 2023 Service Charge Community Centre 01/01/2023 - 31/03/2023 (cuk00184)	1	3,027.6200	605.52	3,633.14	3,633.14	Paid
Total Liberty Property Trust UK Limited					1		605.52	3,633.14		
National Association of Local Councils										
8 Dec 2022	Payable Invoice	14262		Local Councils Award scheme - Registration Fee Quality	1	50	10.00	60.00	60.00	Paid
Total National Association of Local Councils					1		10.00	60.00		
Numatic International										
14 Dec 2022	Payable Invoice	1112157		Service completed on the 14/12/2022	1	102.9400	20.59	123.53	123.53	Paid
Total Numatic International					1		20.59	123.53		
PC Matters Ltd										
3 Dec 2022	Payable Invoice	3948		07/11/2022. Labour. Upgrading to windows 11 pro.	1	300	60.00	360.00	425.30	Paid

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3 Dec 2022	Payable Invoice	3948		Configuration of 2 X laptops 07/11/2022 Hardware sales. Windows 11 Pro upgrade licenses.	1	54.4200	10.88	65.30	425.30	Paid
Total PC Matters Ltd					2		70.88	425.30		
Priority waste										
9 Jan 2023	Payable Invoice	15984		19/12/2022 Disposal of 2 x standard domestic fridges.	1	120	24.00	144.00	192.00	Paid
9 Jan 2023	Payable Invoice	15984		Hazardous waste consignment charge.	1	40	8.00	48.00	192.00	Paid
Total Priority waste					2		32.00	192.00		
Sealclean										
3 Jan 2023	Payable Invoice	1492436		84 chair covers	1	215.6000	43.12	258.72	478.92	Paid
3 Jan 2023	Payable Invoice	1492436		4 cloths table large	1	27.2700	5.45	32.72	478.92	Paid
3 Jan 2023	Payable Invoice	1492436		14 Cloths table round	1	153.6500	30.73	184.38	478.92	Paid
3 Jan 2023	Payable Invoice	1492436		handling charge	1	2.5800	0.52	3.10	478.92	Paid
Total Sealclean					4		79.82	478.92		
SLCC for Local Council Professionals										
1 Jan 2023	Payable Invoice	MEM241605-1		Membership fee : Karen Bell	1	334	-	334.00	334.00	Paid
Total SLCC for Local Council Professionals					1		-	334.00		
Smart Office Solution Ltd										
18 Jan 2023	Payable Invoice	waiting for bill from them - then update this bill		waiting for invoice	1	1	0.20	1.20	1.20	Approved
Total Smart Office Solution Ltd					1		0.20	1.20		
The Net										

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1 Dec 2022	Payable Invoice	0009512		Leaflet distribution print and distribute 3500 A4 leaflets in Kings Hill	1	695	139.00	834.00	834.00	Paid
17 Jan 2023	Payable Invoice	0009678		Leaflet distribution print and distribute 3500 A4 leaflets in Kings Hill	1	695	139.00	834.00	834.00	Paid
Total The Net					2		278.00	1,668.00		
Tonbridge & Malling Leisure Trust C/O Kirstin Brimsted										
10 Jan 2023	Payable Invoice	Q4 Management Fee 10149		Q4 2022/2023 Management fee in respect of Kings Hill Sports park 1st January 23- 31st March 23	1	4500	900.00	5,400.00	5,400.00	Paid
Total Tonbridge & Malling Leisure Trust C/O Kirstin Brimsted					1		900.00	5,400.00		
Total Building Care										
20 Dec 2022	Payable Invoice	202220		Supply Labour, plant and materials for the following: -Take off panels and fit new air admittance valve -Disabled Toilet - Take off door and side panels. Repair and refix -Rehang Door -Take up carpet trim by front entrance door. Drill and refix. -Go to allotment and turn off water supply	1	395	79.00	474.00	474.00	Paid
10 Jan 2023	Payable Invoice	202301		maintenance to community centre	1	525	105.00	630.00	630.00	Paid

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12 Jan 2023	Payable Invoice	202303		fitting and takedown of notice boards	1	212	42.40	254.40	254.40	Paid
Total Total Building Care					3		226.40	1,358.40		
Unistage LTD										
11 Jan 2023	Payable Invoice	10470		Stage pieces	1	515	103.00	618.00	714.00	Paid
11 Jan 2023	Payable Invoice	10470		Carriage	1	80	16.00	96.00	714.00	Paid
Total Unistage LTD					2		119.00	714.00		
Unity Trust Bank										
15 Dec 2022	Payable Invoice	BANK CHARGES		Bank Charges for cheques and cash services	1	3	-	3.00	3.00	Paid
Total Unity Trust Bank					1		-	3.00		
Unity/Lloyds bank Credit card										
16 Dec 2022	Payable Invoice			Kings Hill Shoe Repairs 3 keys cut - preschool doors	1	15	3.00	18.00	130.81	Draft
16 Dec 2022	Payable Invoice			Ecofresh - table cloth clean	1	23.5000	-	23.50	130.81	Draft
16 Dec 2022	Payable Invoice			Sign Holders Leaflet wall mounts for regular users	1	41.2800	8.26	49.54	130.81	Draft
16 Dec 2022	Payable Invoice			Sign Holders delivery charge	1	8.5000	1.70	10.20	130.81	Draft
16 Dec 2022	Payable Invoice			B&Q - Velcro stickers for leaflet holder wall	1	10	2.00	12.00	130.81	Draft
16 Dec 2022	Payable Invoice			Asda Items for Cosy Club	1	14.6400	2.93	17.57	130.81	Draft
Total Unity/Lloyds bank Credit card					6		17.89	130.81		
Veolia										

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31 Dec 2022	Payable Invoice	LAO1280623		Veolia - LAO1280623	1	195.4200	39.08	234.50	234.50	Approved
Total Veolia					1		39.08	234.50		
Verisure Services										
1 Dec 2022	Payable Invoice	2212C065981		December 2022 charge for alarm system	1	51.8000	10.36	62.16	62.16	Paid
1 Jan 2023	Payable Invoice	2301C0056000		January 2023 charge for alarm system	1	51.8000	10.36	62.16	62.16	Paid
Total Verisure Services					2		20.72	124.32		
Viking DD										
7 Dec 2022	Payable Invoice	9696649		Viking - 9696649 Ordered/ approved by Karen Bell	1	82.5600	16.51	99.07	99.07	Paid
14 Dec 2022	Payable Invoice	9736699		Viking - 9736699 Laptop Cases Ordered/ approved by Karen Bell	1	51.4600	10.29	61.75	61.75	Paid
Total Viking DD					2		26.80	160.82		
VR Sani-Co										
6 Dec 2022	Payable Credit Note			Covid credit	-1	(186.6400)	(37.33)	(223.97)	(223.97)	Paid
Total VR Sani-Co					-1		(37.33)	(223.97)		
Weald Computer Systems										
1 Dec 2022	Payable Invoice	2014887		Software MS Office Subscription	1	200	40.00	240.00	389.40	Paid
1 Dec 2022	Payable Invoice	2014887		Backup and support	1	101.5000	20.30	121.80	389.40	Paid
1 Dec 2022	Payable Invoice	2014887		Software MS Apps for Enterprise	1	23	4.60	27.60	389.40	Paid
1 Jan 2023	Payable Invoice	2014932		Software MS Office Subscription	1	200	40.00	240.00	389.40	Paid
1 Jan 2023	Payable Invoice	2014932		Backup and support	1	101.5000	20.30	121.80	389.40	Paid

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1 Jan 2023	Payable Invoice	2014932		Software MS Apps for Enterprise	1	23	4.60	27.60	389.40	Paid
Total Weald Computer Systems					6		129.80	778.80		
Xero (UK) Ltd										
18 Dec 2022	Payable Invoice	INV-13725339		*** Charges receiving no discount ***	-	-	-	-	52.80	Paid
18 Dec 2022	Payable Invoice	INV-13725339		Kings Hill Parish Council (KHPC). 3 Additional Employee Charges, 18 Nov 2022 to 17 Dec 2022.	3	1	0.60	3.60	52.80	Paid
18 Dec 2022	Payable Invoice	INV-13725339		*** Charges receiving subscriber discounts ***	-	-	-	-	52.80	Paid
18 Dec 2022	Payable Invoice	INV-13725339		Kings Hill Parish Council (KHPC). Monthly Subscription, Premium + Payroll, 18 Dec 2022 to 17 Jan 2023	1	41	8.20	49.20	52.80	Paid
18 Jan 2023	Payable Invoice	INV-14023877		*** Charges receiving no discount ***	-	-	-	-	52.80	Approved
18 Jan 2023	Payable Invoice	INV-14023877		Kings Hill Parish Council (KHPC). 3 Additional Employee Charges, 18 Nov 2022 to 17 Dec 2022.	3	1	0.60	3.60	52.80	Approved
18 Jan 2023	Payable Invoice	INV-14023877		*** Charges receiving subscriber discounts ***	-	-	-	-	52.80	Approved
18 Jan 2023	Payable Invoice	INV-14023877		Kings Hill Parish Council (KHPC). Monthly Subscription, Premium + Payroll,	1	41	8.20	49.20	52.80	Approved

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				18 Dec 2022 to 17 Jan 2023						
				Total Xero (UK) Ltd	8		17.60	105.60		
				Total	81		4,380.39	33,365.28		