

<b>Job Title:</b>	Tree Warden Job Role		
<b>Department/Section:</b>	Parish Office	<b>Job Category:</b>	Volunteer
<b>Reports to:</b>	Planning, Transport & Environment Committee	<b>Contracted Hours:</b>	As required
<ul style="list-style-type: none"> <li>• The tree warden must reside within the Kings Hill parish boundary.</li> <li>• The tree warden must report any initiatives or proposed works/ engagement to the Planning, Transport &amp; Environment Committee where the relevant risk assessments will be undertaken.</li> </ul>			
<b>Key Responsibilities and Main duties</b>			
<ul style="list-style-type: none"> <li>• to undertake relevant training organised by the Kent Tree and Pond Partnership, and others.</li> <li>• surveying local trees, eg for the Ancient Tree Initiative. The surveyed trees must be located on public land.</li> <li>• keeping an eye out for, and (when appropriate) reporting tree disease, decay or vandalism on public land.</li> <li>• checking whether newly planted trees are being watered and cared for</li> <li>• keeping an eye on trees covered by TPOs, Conservation Areas, Planning Conditions and other protections on publicly accessible land.</li> <li>• working with local volunteer groups, youth organisations or schools with an aim to engage with different age groups through information on tree care, leading guided tree walks and giving talks in community</li> <li>• spearheading initiatives such as Tree Planting week, the Hedge tree campaign, the Tree care campaign, hosting the Kent Men of the Trees village trees competition or participating in the Kent AONB's upcoming Ash Project.</li> <li>• helping with, or applying for grants</li> <li>• network with other Volunteer Tree Wardens to share information, answer questions, work together, resolve issues and develop new initiatives.</li> </ul>			
Approved at:	PTE	Date:	03/03/20021