

**Annex 2: Collecting quantitative and qualitative evidence of need for provision and enhancement of community owned public open space**

[to be read in conjunction with the guidance provided at Annex 1]

It is firstly important to remember that the Borough Council as Local Planning Authority is statutorily required to determine planning applications in accordance with the adopted development plan unless material considerations indicate otherwise. It is within this context, and more specifically the requirements set out in the Protocol itself, which any contributions towards the provision or enhancement of community owned public open space should be sought.

The evidence base for seeking such contributions is key and whilst the Borough Council maintains records in connection with its own sites, in order for us to accurately consider other sites that Parishes own, it would be advantageous to compile a list of open spaces you have along with the proposed improvements. Please note that this list does not mean that funding is available or that a site will be chosen. This will be decided on a case by case basis and include other open spaces that are not owned by parishes/community groups. The exact funding could vary between developments from hundreds of pounds to potentially hundreds of thousands of pounds dependant on the size and dynamic of the new development so it is important you list all needs, even if they are very small or very big.

Please could you break down you open spaces into the relevant areas of –

- Parks and Gardens
- Amenity open space
- Outdoor sport
- Natural green space
- Children's play areas

You are also advised to refer to Annexes 3 and 7 of the Open Space Strategy Technical Study Annexes which will assist in compiling your evidence.

[https://www.tmbc.gov.uk/data/assets/pdf\\_file/0004/57280/OPEN\\_SPACE\\_STRATEGY\\_TECH\\_STUDY\\_ANNEXES\\_FEB\\_2009.pdf](https://www.tmbc.gov.uk/data/assets/pdf_file/0004/57280/OPEN_SPACE_STRATEGY_TECH_STUDY_ANNEXES_FEB_2009.pdf)

Please use this as a guide to fill in the table below for existing and new open spaces that you own and maintain and include this within any representations you make in which you seek to secure contributions.

**Name of Parish:**

Name and type of open space	Location	Identified need and evidence base	Cost Estimate	Funding Source	Action/Programme/Comments (Who/When)
		<p>Eg new or enhanced pavilion/change facility, new or enhance play area, additional fencing, wildflower meadow, paths, new or improved pitches, floodlighting, skate park tree work/planting etc</p> <p>Suggest inspection sheet examples provided are utilised</p>			