

## **Kings Hill Parish Council**

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG  
Tel: 01732 870382

<https://www.kingshillparish.gov.uk>

### **FULL COUNCIL 26<sup>th</sup> July 2021**

#### **MINUTES**

**Present:** Chairman Cllr T Petty, Deputy Chair Cllr S Falzon-Thomas  
Cllr S Barker, Cllr M Coleman, Cllr C Henley, Cllr S Kirk,  
Cllr D Rush, Cllr D Waller, Cllr R Zahidi

**Officers:** Democratic Services – Barbara Playfoot

**Public Session:** None

1. **Apologies for Absence**  
Cllr N Sherlaw
2. **To receive Declarations of Interest**  
None
3. **To approve as correct Minutes of the Meeting held on Monday 5<sup>th</sup> July 2021**  
**APPROVED**
4. **CO-OPTION OF TWO COUNCILLORS**  
To approve the advertisement for two new councillors (Report A)  
Dates for submission of interest and interview dates were discussed. The dates are  
submission of interest Thursday 12<sup>th</sup> August 2021 @ 1pm and interview date  
Wednesday 25<sup>th</sup> August 2021  
**APPROVED**
5. **GRANTS**  
To note that the Clerk has applied for 2 grants from KCC for Youth Activities (£5000)  
and Bringing Families back together £10,000. A grant is also being looked at to make  
the new hall more usable for hirers.  
**NOTED - It was agreed that the councillors should plan what to do with the  
grants if successful and continue to liaise with Liberty (New Hall constructors)  
regarding poor acoustics and snagging of the build**
6. **OUT OF DATE STOCK**  
To approve the righting off of all out of date stock from the bar area valued at around  
£125.  
**APPROVED**
7. **STAFFING MATTERS**  
To receive an update on the recruitment of new staff and positions (Report B)

Report B recommended a new staff structure and the salary savings that could be made.

It was agreed to advertise for a new Part Time Parish Clerk as soon as possible and formalise the recent appointments of the IT/Facilities Manager and the Office Clerk. The councillors then discussed the management of the allotments and it was suggested to hold a meeting with the allotment holders with a view to forming an Allotment Society Group.

#### **8. EXPEDITURE OF LEGAL FEES**

Clerk to provide a verbal report on legal fees for existing projects/issues

The Clerk was absent from the meeting so the Chairman gave a verbal report and explained that some invoices had been paid by KHPC which covered legal fees for the agreement between KHPC and TM Active. The Chairman felt that these should not have been paid while the Management Agreement between KHPC and TM Active was still in contention. It was agreed to request a meeting between KHPC and TM Active CEO/TM Active Trustees to try to resolve the ongoing dispute.

**AGREED – for a meeting to be called between KHPC & TM Active CEO/Trustees**

A request for a recorded vote was made

**For**

T Petty

C Henley

R Zahidi

D Rush

S Falzon-Thomas

**Against**

S Barker

D Waller

S Kirk

M Coleman

#### **9. GDPR BREACH**

To receive an update from the Clerk

The Chairman updated the meeting in the absence of the Clerk and reported that the GDPR breach had now been resolved

**NOTED**

#### **10. YELLOW LINES – RESPONSE TO TMBC**

**Meeting closed at 22.05**

**Date of next Meeting: 6<sup>th</sup> September 2021**

Council Members:

Cllr T Petty - Chairman

Cllr S Barker

Cllr M Colman

Cllr S Falzon-Thomas – Deputy Chair

Cllr C Henley

Cllr S Kirk

Cllr D Rush

Cllr N Sherlaw

Cllr D Waller

Cllr R Zahidi