



**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 15<sup>TH</sup> JULY 2020 AT 19:30. THIS MEETING WAS HELD VIA VIDEO CONFERENCE CALL DUE TO THE COVID:19.**

Present: Cllr S Barker (Chair), Cllr M Colman, Cllr C Finlay, Cllr A Petty, Cllr N Sherlaw, Cllr D Waller

Apologies: Cllr C Bridger

Also in attendance: Ms J Miller (Clerk & Proper Officer), Mrs G Jackson (Deputy Clerk), Cllr M Balfour, 9 Members of the Public

**FC20/135. To receive and accept Apologies for Absence.**  
Apologies were received from Cllr Bridger with reasons given for absence. It was **RESOLVED** that the apologies be accepted.

**FC20/136. To receive Declarations of Interest & lobbying.**  
Cllr Barker declared she has been lobbied in relation to Blaise Farm.

**FC20/137. Minutes – It was RESOLVED** that the minutes of the meeting held on 17th June 2020 be approved and the minutes will be physically signed at the earliest opportunity. **SMB**

**FC20/138. Chairman’s Announcements – to receive announcements**  
The Chairman welcomed members of the public and advised that the meeting will be recorded. The Chairman also advised that the meeting will follow the protocol adopted in April 2020.

**FC20/139. Minutes of Committee meetings for adoption:**  
Finance and Human Resources Committee Minutes 29/01/2020 **Adopted.**  
**FC20/140.** Planning, Transport and Environment Committee Minutes 12/02/2020 **Adopted**

**External Reports**

**FC20/141. To receive report from Borough Councillor and questions from Council.**  
No Borough Councillors were present.

**FC20/142. To receive monthly report from Kent Police.**  
No report received.

**Motions from Cllrs Barker, Finlay and Colman**

**FC20/143.** That the following minute is reversed  
Minute FC/416 It was resolved that the co-option selection process to fill the current vacancies shall take place at the first face-to-face meeting that occurs after the government COVID 19 lockdown restrictions are lifted.  
It was **RESOLVED** to replace Minute FC/416 with a new motion.

**FC20/144.** and the motion is now  
Co option should take place remotely by Zoom after the summer recess and at a date to be agreed at Full Council on 16th September 2020 . Advertising

for the vacancies will be placed on social media, KHPC Website and all Parish Council noticed boards on September 1st 2020 and closing date for receipt of applications will be Monday 14th September.  
Cllr Waller amended the motion changing the "closing date for receipt of applications to 28<sup>th</sup> September 2020."

**FC20/145.** Cllr Petty amended the motion to state that the meeting will "take place by Zoom, or by a face to face meeting, whichever is appropriate at the time."  
This was voted on and was agreed by **RESOLUTION**.

**FC20/146.** Cllr Wallers' amendment to change the closing date was then voted on and agreed by **RESOLUTION**.

**FC20/147.** To receive report from County Councillor and questions from Council.  
Cllr Balfour reported that:-

- Kent County Council is operating the recovery plan. This is on the Kent County Council website if members of the public would like to read it.
- There are now over 6000 people at Kent County Council working from home and business practices across the country are changing dramatically and will change the way in which various Kent County Council buildings will be operated.
- The PPE programme is still ongoing.

**FC20/148.** Cllr Colman asked if there was any information on Blaise Farm. Cllr Balfour stated that there needs to be a better understanding of where the blasts are going to be situated at the site in the future. Kent County Council will be looking at the new planning application very carefully.

#### **Co-Option Advice**

**FC20/149.** To consider report on co-option meeting of 17<sup>th</sup> March.  
It was **RESOLVED** not to obtain professional legal advice to conclude the councillor disagreement as to the lawfulness of the co-option meeting held on 17<sup>th</sup> March 2020 due to the fact that the meeting is now taking place.

#### **Five Year Strategy Working Group**

**FC20/150.** To receive update.  
It was reported that the working group are compiling lists of community projects the parish council would like to fund which will be discussed at a future Full Council meeting. The list will be assessed by taking into account suitability, ability to fund and priority to community.

**FC20/151.** **To consider new model code of conduct consultation.**  
It was **RESOLVED** for councillors to send their comments on the consultation to the clerk who will collate the answers and reply. The clerk will circulate the questionnaire again stating the necessary deadlines. **Clerk**

#### **Planning applications – to consider application and agree response by deadline of 21<sup>st</sup> July 2020.**

**FC20/152.** **TM/88/1002/RVARA (KCC/TM/0121/2020) - Blaise Farm, Kings Hill**  
Request for approval of details pursuant to conditions 4, 7, 8, 12, 17 and 27 of planning permission TM/88/1002 relating to 5-year schemes of working, restoration and aftercare, prior approval for static replacement processing plant and ancillary mobile plant and equipment, amended internal road layout, replacement weighbridge and weighbridge office, wheel wash, storage and staff welfare facilities and updated schemes of blasting and blast monitoring.

The parish council recognises that this application is the 4th of a 5 year plan for Blaise Farm Quarry. We note that there are no changes to the size and frequency of the blasts.

The parish council has the Following comments:

The parish council are extremely concerned that since the beginning of June there has been an increase in complaints from residents who are rightly concerned with the increase in the number of blasts per week. The parish council wants to ensure that Gallagher works closely with KHPC in future to address the residents' concerns. We request that Gallaghers/ TMBC/ KCC should undertake relevant measurements in Kings Hill.

*Cllr Zahidi entered the meeting at 20.08*

**To consider recommendations from the Finance & Human Resources Committee.**

- FC20/153.** To adopt the Protocol for Councillor and Officer Relationships Policy.  
It was agreed by **RESOLUTION** that the Protocol for Councillor and Officer Relationships Policy be adopted. **Clerk**
- FC20/154.** To adopt the General Earmark and Reserves Policy.  
It was agreed by **RESOLUTION** that the General Earmark and Reserves Policy be adopted. **Clerk**
- FC20/155.** **Motions from Cllr Barker:**  
To consider setting up quarterly meetings with Chairman of neighbouring Parish Councils to work collaboratively to address issues affecting all parishes.  
It was **RESOLVED** to set up quarterly meetings with the following neighbouring parish councils:-  
  - Offham
  - Mereworth
  - West Malling
  - East Malling
  - Teston
  - Wateringbury
  - Leybourne**Clerk**
- FC20/156.** To consider which committee s106 should report to.  
This was deferred to the next Full Council meeting to be held in September 2020. **Full Council**
- Motion from Cllr Bridger**
- FC20/157.** To discuss poo bins on Kings Hill.  
It was **RESOLVED** to investigate who has removed the poo bins from Phase 1 and report back to the Planning, Transport & Environment Committee. **PTE**
- Administrative & Financial Matters**
- FC20/158.** To ratify Accounts for Payment – June 2020.  
The accounts for payment of **£18,041.71** for June 2020 were circulated and **agreed.** **Deputy Clerk**
- FC20/159.** To assess any potential risks.  
Cllr Finlay highlighted the strain on the finances due to COVID 19.
- FC20/160.** To receive communications updates for June 2020.  
The communication update was received and **noted.**

- FC20/161.** To note Data Subject Access Request has been responded to.  
This was **noted**.
- FC20/162.** To adopt the Terms of Reference for the Prologis Quarterly Meetings.  
It was **RESOLVED** to adopt the Terms of Reference for the Prologis Quarterly Meetings. **Deputy Clerk**
- FC20/163.** It was **AGREED** to bring all the matters forward to be discussed prior to the confidential session for the convenience of the public.
- FC20/164.** **Correspondence and matters for information - see appendix 1**  
All the correspondence was **noted**.
- FC20/165.** **Future Meetings**  
It was **noted** that the next meeting is Wednesday 16th September 2020.
- To report external meetings with representatives of KHPC – to allow members to ask any questions and to receive the minutes.
- FC20/166.** 24/06/2020 – TMBC Monitoring Officer. Cllrs Barker and Finlay attended.
- FC20/167.** 02/07/2020 – Prologis Quarterly Meeting. Cllrs Barker, Petty and Waller attended.
- FC20/168.** 04/07/2020 – Soft opening of Linear Park. Cllr Barker attended.
- FC20/169.** 02/07/2020 - Prologis lease meeting. Cllrs Barker, Petty and Waller attended.

**Questions from Councillors and Future Agenda items**

*Cllr Petty left the meeting at 20.37 and re-entered at re-entered at 20.39*

- FC20/170.** Cllr Barker requested a future agenda item for Planning, Transport & Environment. "To note a boundary review for Tonbridge & Malling Borough Council which could see number of Cllrs reduced." **PTE**
- FC20/171.** Cllr Colman enquired about further details on the Forty Acre site. Cllr Barker stated that these are not available yet.

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press will be asked to leave the meeting during consideration of item FC20/172 to FC20/174**

*Meeting closed to public at 20.39*

- FC20/172.** **To receive update on Sports Park lease.**  
A report was received and **noted**. **Clerk**
- FC20/173.** **To receive solicitor's letter and consider response.**  
The response to the solicitor's letter was approved by **RESOLUTION**. **Clerk**
- FC20/174.** **To consider presentation of the KALC Community Award Certificate.**  
It was **RESOLVED** to defer this item to the next Full Council to be held in September. **Full Council**

**The meeting was re-opened to the public at 20.54**

- FC20/175.** The meeting closed at 20.54

Signed.....

Date.....

## Appendix 1

### To report Correspondence and matters for information

1. 03/06/2020 – Email from KCC regarding Monthly bus services report for May 2020.
2. 03/06/2020 – Email from KALC regarding Kent and Medway Patient Online Survey.
3. 09/06/2020 – Email from KALC regarding Covid-19 Recovery Phase.
4. 09/06/2020 – Email from KALC regarding COVID-19 update - 8 June 2020.
5. 09/06/2020 – Email from NALC regarding NALC publishes new edition of Points of Light.
6. 09/06/2020 – Email from Kent Police regarding New Fraud Scam Alerts.
7. 10/06/2020 – Email from Kent Police regarding Doorstep Crime Advice.
8. 10/06/2020 – Email from KALC regarding risk assessment guide.
9. 11/06/2020 – Email from KALC regarding NALC call for evidence - Coronavirus & the future of local government - Labour commission on local govt., housing & transport.
10. 11/06/2020 – Email from KALC regarding Action Counters Terrorism Awareness E-learning course.
11. 11/06/2020 – Email from KALC regarding COVID-19 update - 10 June 2020.
12. 11/06/2020 – NALC Newsletter.
13. 11/06/2020 – Email from Kent Police regarding Kent Cuckooing Awareness Campaign.
14. 12/06/2020 – Email from KCC regarding Step by Step Kent Men's Sheds - Men's Health Week 15 to 21 June 2020.
15. 12/06/2020 – Chief Executive Bulletin.
16. 12/06/2020 – Email from Kent Police regarding Kent residents COVID19 Information - June 2020.
17. 12/06/2020 – Email from KALC regarding COVID-19 update - 11 June 2020.
18. 15/06/2020 – Email from WMGP regarding Face Mask or Covering.
19. 16/06/2020 – Email from resident regarding bullying.
20. 17/06/2020 – Email from resident regarding a complaint against the council.
21. 17/06/2020 – Website enquiry form from a resident in support of the council and their actions.
22. 17/06/2020 – Email regarding updates from Gatwick Airport.
23. 18/06/2020 – Email from resident regarding the previous complaint against the council.
24. 19/06/2020 – DIS 965.
25. 19/06/2020 – Email from KALC regarding COVID-19 update - 18 June 2020.
26. 19/06/2020 – Chief Executive Bulletin.
27. 23/06/2020 – Email from TMBC regarding Latest Information on Covid-19 Funding.
28. 24/06/2020 – Email from WMGP regarding Chat with Debbie Dean, Practice Manager,
29. 25/06/2020 – Email from WMGP regarding Community Bulletin - news updates.
30. 26/06/2020 – Chief Executive Bulletin.
31. 26/06/2020 – Email from Kent Police regarding Kent Police backs national seatbelt campaign.
32. 30/06/2020 – Email from Kent Police regarding Suspicious activity - Possible Burglary 'marking'.
33. 01/07/2020 – Email from KALC regarding COVID-19 update - 30 June 2020.
34. 02/07/2020 – Watchout Newsletter.
35. 02/07/2020 – Email from KALC regarding COVID-19 update - 1 July 2020.
36. 03/07/2020 – Email from KALC regarding information for parish and town councils.
37. 03/07/2020 – Chief Executive's Bulletin.
38. 03/07/2020 - Kent Police Rural Task Force Report.
39. 06/07/2020 – Email from KALC regarding KALC's virtual events.
40. 07/07/2020 – Press release from Maxim regarding Tony Hudgell at new Kings Hill park.
41. 07/07/2020 – Email from KALC T&M regarding KALC T & M Area Committee Meeting on 23rd July at 7:30pm via Zoom.