



## Kings Hill Parish Council

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# Website Accessibility Statement

Adopted: 16/09/2020

## Website Accessibility Statement

### Using this website

This website is run by Kings Hill Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

### How accessible this website is

The Parish Council know some parts of this website aren't fully accessible:

- the text won't reflow in a single column when you change the size of the browser window.
- you can't modify the line height or spacing of text.
- most older PDF documents aren't fully accessible to screen reader software. Any documents added to the website after 30th September 2020 which are created by the parish council will be in a format that can be read by a screen reader.
- live video streams don't have captions.
- you cannot skip to the main content.
- There is a limit to how far you can magnify the map on our 'contact us' page
- Tables are not fully accessible on a mobile phone.
- There is no site map.
- There is no working search bar.
- There are a few images that contain text such as maps.

## **What to do if you can't access parts of this website**

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- email [clerk@kingshillparish.gov.uk](mailto:clerk@kingshillparish.gov.uk)
- call 01732 870382

We'll consider your request and get back to you in 5 days.

If you can't view the map on our 'contact us' page, call or email us [www.kingshillparish.gov.uk/Contact\\_Us\\_3505.aspx](http://www.kingshillparish.gov.uk/Contact_Us_3505.aspx) for directions.

## **Reporting accessibility problems with this website**

We're always looking to improve the accessibility of this website. If you find any problems that aren't listed on this page or think we're not meeting the requirements of the accessibility regulations, contact: [clerk@kingshillparish.gov.uk](mailto:clerk@kingshillparish.gov.uk).

## **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the accessibility regulations. If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

## **Technical information about this website's accessibility**

Kings Hill Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below.

## **Non accessible content**

The content listed below is non-accessible for the following reasons.

## **Non compliance with the accessibility regulations**

1. Two maps on the website contain text. This fails WCAG 2.1 Principle 2: Operable.

## **Navigating and accessing information**

2. Tables are not fully accessible on a mobile phone. This fails WCAG 2.1 Principle 2: Operable. All tables have been removed apart from one. It is felt that this remaining table cannot be presented in an alternative format.

3. There is no site map. This fails WCAG 2.1 Principle 2.4.5: Operable. The website provider was contacted in August 2020 and it was confirmed that the search bar and quick links navigation is sufficient.
4. There is no working search bar. This fails WCAG 2.1 Principle 2.4.5: Operable. The website provider was contacted in August 2020 and is fixing this.
5. You cannot skip to main content. This fails WCAG 2.1 Principle 2: Operable. The website provider was contacted in August 2020 and are currently working on this.

## **Pdfs and other documents**

Many of our older PDFs and Word documents and tables do not meet accessibility standards - for example, they may not be structured so they're accessible to a screen reader. This does not meet WCAG 2.1 success criterion 4.1.2 (name, role value).

The accessibility regulations do not require the parish council to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. Also it would be a disproportionate burden to replace all agendas and minutes with a version that can be read by a screen reader.

Any new PDFs or Word documents that are published from 1<sup>st</sup> September 2020 will meet accessibility standards other than third party documents. Any pdf documents that do not comply with the Accessibility Regulations can be provided in an alternative format or on alternative media, on request.

## **How we tested this website**

This website was tested on 15<sup>th</sup> June 2020. The test was carried out by Kings Hill Parish Council.

We tested our main website platform available at <http://www.kingshillparish.gov.uk/default.aspx>

You can read the full accessibility test report on our website.

Our accessibility roadmap is also on our website and shows how and when we plan to improve accessibility on this website.

## **What we're doing to improve accessibility**

We plan to identify and fix issues in a reasonable timeframe taking into account correspondence with third parties.

**This statement was prepared on 24<sup>th</sup> August 2020. It was last updated on 7 October 2020.**