

Kings Hill Parish Council COVID-19 Play Areas Risk Assessment – KHSP Small Children

<b>Name of Community Group:</b>	Kings Hill Parish Council	<b>Start Date of Event:</b>	
<b>Name of Organiser:</b>	Kings Hill Parish Council	<b>Date of Assessment:</b>	June 2020
<b>Name of Risk Assessor:</b>	Michael Dean	<b>Date of Review:</b>	

No	Hazard & Potential Consequences	Persons at Risk	Control Measures	Current Risk Rating (High, Med, Low)	Additional Control Measures Necessary	Residual Risk Rating (High, Med, Low)
1	<p>'Social Distancing' rules</p> <p>The risk of spreading COVID-19 increases with close person to person contact.</p>	<p>Members of Public</p> <p>Employees</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>• Check government guidance weekly for up-to-date information</li> <li>• Show guidance on the maximum number of persons to enter the play area at any moment</li> <li>• One family member/household to accompany a child whilst using the equipment</li> <li>• Show guidance that only persons in their social unit may occupy a piece of play equipment at any point</li> <li>• Show guidance on the maximum number of persons for each piece of play equipment</li> <li>• Show guidance that a respectful amount of time for each 'social unit' should occupy a piece of play equipment to allow fair use</li> <li>• Show guidance on queueing for play equipment use</li> <li>• Show guidance on queueing outside the play area</li> </ul>	High	<ul style="list-style-type: none"> <li>• Sign(s) to notify all persons of the 'social distancing' rules</li> <li>• Limit the number of seats on equipment and/or number of swings including allowance for parents, carers or guardians who might push children on swings etc.</li> <li>• Staff to enter the play area when unoccupied, unless in an emergency.</li> <li>• Maintenance and inspections to be carried out when the play area is empty of the public or not compromising 'social distancing'</li> </ul>	Low
2	<p>Cleaning and hygiene</p> <p>COVID-19 infection risk is lower outside and with rain.</p> <p>Precautions still need to be followed to ensure minimal cross-contamination risk</p>	<p>Members of public</p> <p>Employees</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>• Encourage hand sanitisation by those who enter the play area</li> <li>• Promote cleaning of equipment by users</li> <li>• Encourage persons to use hand sanitiser gel after using each piece of equipment and when leaving the play area.</li> <li>• Encourage persons to wash their hands after using the facilities</li> <li>• Remind persons not to touch their face</li> <li>• Inform people that consumption of food and drink is not allowed</li> <li>• Remind persons who need to sneeze to use a tissue or arm when a tissue is not available - and to dispose of litter correctly</li> </ul>	High	<ul style="list-style-type: none"> <li>• Sign to notify all persons of the cleaning and hygiene guidance</li> <li>• Staff/Contractor to manage potential risk - cleaning high traffic touch points frequently - including; gates, litter bins, seating areas and play equipment</li> <li>• PPE worn by staff/contractors (including disposable gloves and face shield for high areas) when cleaning surfaces</li> </ul>	Medium

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			<ul style="list-style-type: none"> <li>• Inform people that they should take their litter home with them if the litter bin is full or not in use</li> </ul>		<ul style="list-style-type: none"> <li>• Staff wear suitable PPE (including disposable gloves and face shields) when emptying litter bin</li> </ul>	
3	<p>Communication of safety messages.</p> <p>To include safety communication to reach those of hearing or vision impairments and to assist with those who have disabilities</p>	<p>Members of Public</p> <p>Employees</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>• Sign to be attached to the entrance gate of the play area showing guidance on the use of play equipment during COVID-19</li> <li>• KHPC website to include guidance/link for those that have vision impairments or disabilities</li> </ul>	High		Low
4	<p>Staff and contractor maintenance</p>	<p>Members of Public</p> <p>Employees</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>• Regular inspection and emptying of play area litter bins</li> <li>• Regular inspection and litter picking of the site</li> <li>• Maintenance to be carried out (including grass cutting) when the play area is not in use or is interfering with public safe use.</li> </ul>	Medium	<ul style="list-style-type: none"> <li>• Install more litter bins or changing emptying frequency if required - monitor</li> </ul>	Low
5	<p>Face coverings</p> <p>Face coverings are optional and are sometimes required for users with disabilities or health conditions</p>	<p>Members of Public</p> <p>Employees</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>• Show guidance that children under 3 years of age must NOT wear face coverings</li> <li>• Show guidance that face coverings pose a risk to the user</li> <li>• Show guidance that users who find it difficult to manage a face covering must NOT wear face coverings</li> <li>• Promote that hands should be washed before and after using face coverings</li> </ul>	Medium	<ul style="list-style-type: none"> <li>• Sign to show guidance with the use of face coverings</li> <li>• Staff to check that face coverings are being disposed of appropriately when on site</li> </ul>	Low