

Quotes / Tender Evaluation

Project:	KHPC Annual Tree Inspection [3-Year contract] - 2021
Date:	30/04/2021
Committee:	Amenities
Specification:	Undertake an annual comprehensive hazard assessment tree survey on all trees under KHPC responsibility at the 'Kings Hill Sports Park + Lapins Lane + Garden Way + Anson Avenue' open-space sites. Provide an arboricultural report on any trees that pose a threat to health and safety of users of the site or those using private property or public highways immediately adjacent to the sites.

Evaluation Summary			
Company Name	Contractor No.	Score	Cost
Down To Earth Trees	1	3.55	£2050 (+ VAT + one-off payment of £70 OS Plan = Total £2,544)
GRS Arboricultural Consultant	2	3.85	£960 (no VAT)
Invicta Arboriculture	3	4.30	£575 (no VAT)

Recommendation			
Company Name	Contractor No.	Score	Cost
Invicta Arboriculture	3	4.30	£575 (No VAT)

Input information

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Quality Criteria	Weighting	Contractor / Supplier #1		Contractor / Supplier #2		Contractor / Supplier #3	
		Score Awarded	Weighted Score	Score Awarded	Weighted Score	Score Awarded	Weighted Score
Understanding of requirements	20%	4.00	0.80	4.00	0.80	4.00	0.80
Added value	15%	3.00	0.45	3.00	0.45	4.00	0.60
Timetable	15%	4.00	0.60	4.00	0.60	4.00	0.60
Relevant Experience	15%	5.00	0.75	5.00	0.75	5.00	0.75
Capability	20%	4.00	0.80	4.00	0.80	4.00	0.80
Price	15%	1.00	0.15	3.00	0.45	5.00	0.75
TOTAL		21.00	3.55	23.00	3.85	26.00	4.30

Scoring	
Very high standard with no reservations at all about acceptability	5
High standard but falls just short of above	4
Good Standard	3
Generally of a good standard with some reservations	2
Basic Compliance only	1
Fails to meet the minimum requirements (bid rejected)	0

Input information