

Kings Hill Parish Council COVID-19 Play Areas Risk Assessment – KHSP Small Children

|                                 |                           |                             |                             |
|---------------------------------|---------------------------|-----------------------------|-----------------------------|
| <b>Name of Community Group:</b> | Kings Hill Parish Council | <b>Start Date of Event:</b> |                             |
| <b>Name of Organiser:</b>       | Kings Hill Parish Council | <b>Date of Assessment:</b>  | July 2020                   |
| <b>Name of Risk Assessor:</b>   | Michael Dean              | <b>Date of Review:</b>      | Government Guidance Changes |

| No | Hazard & Potential Consequences  | Persons at Risk  | Control Measures  | Current Risk Rating (High, Med, Low) | Additional Control Measures Necessary   | Residual Risk Rating (High, Med, Low) |
|----|--|--|---|--------------------------------------|---|---------------------------------------|
| 1  | <p>'Social Distancing' rules</p> <p>The risk of spreading COVID-19 increases with close person to person contact.</p>  | <p>Members of Public</p> <p>Employees</p> <p>Contractors</p> | <ul style="list-style-type: none"> <li>• Check government guidance regular for up-to-date information</li> <li>• Show guidance on the maximum number of persons to enter the play area at any moment</li> <li>• One family member/household to accompany a child whilst using the equipment</li> <li>• Show guidance that only persons in their social unit may occupy a piece of play equipment at any point</li> <li>• Show guidance on the maximum number of persons for each piece of play equipment</li> <li>• Show guidance that a respectful amount of time for each 'social unit' should occupy a piece of play equipment to allow fair use</li> <li>• Show guidance on queueing for play equipment use</li> <li>• Show guidance on queueing outside the play area</li> </ul> | High                                 | <ul style="list-style-type: none"> <li>• Sign(s) to notify all persons of the 'social distancing' rules</li> <li>• Limit the number of users per piece of equipment considering the number of seats on equipment and/or number of swings per frame including allowance for parents, carers or guardians who might push children on swings etc.</li> <li>• Staff to enter the play area when unoccupied, unless in an emergency.</li> <li>• Maintenance and inspections to be carried out when the play area is empty of the public or not compromising 'social distancing'</li> </ul> | Low                                   |
| 2  | <p>Cleaning and hygiene</p> <p>COVID-19 infection risk is lower outside and with rain.</p> <p>Precautions still need to be followed to ensure minimal cross-contamination risk</p> | <p>Members of public</p> <p>Employees</p> <p>Contractors</p> | <ul style="list-style-type: none"> <li>• Encourage hand sanitisation by those who enter the play area</li> <li>• Promote cleaning of equipment by users</li> <li>• Encourage persons to use hand sanitiser gel after using each piece of equipment and when leaving the play area.</li> <li>• Encourage persons to wash their hands after using the facilities</li> <li>• Remind persons not to touch their face</li> <li>• Inform people that consumption of food and drink is not allowed</li> </ul>  | High                                 | <ul style="list-style-type: none"> <li>• Sign to notify all persons of the cleaning and hygiene guidance</li> <li>• Staff/Contractor to manage potential risk - cleaning high traffic touch points frequently - including; gates, litter bins, seating areas and play equipment</li> <li>• PPE worn by staff/contractors (including disposable gloves and face shield for high areas) when cleaning surfaces</li> </ul>   | Medium                                |

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|----|--|--|--|--------------------------------------|---|---------------------------------------|
|    |  |  | <ul style="list-style-type: none"> <li>Remind persons who need to sneeze to use a tissue or arm when a tissue is not available - and to dispose of litter correctly</li> <li>Inform people that they should take their litter home with them if the litter bin is full or not in use</li> </ul>  |                                      | <ul style="list-style-type: none"> <li>Staff wear usual PPE when emptying litter bins</li> </ul>  |                                       |
| 3  | <p>Communication of safety messages.</p> <p>To include safety communication to reach those of hearing or vision impairments and to assist with those who have disabilities</p> | <p>Members of Public</p> <p>Employees</p> <p>Contractors</p> | <ul style="list-style-type: none"> <li>Sign to be attached to the entrance gate of the play area showing guidance on the use of play equipment during COVID-19</li> <li>KHPC website to include guidance/link for those that have vision impairments or disabilities</li> </ul>  | High                                 |   | Low                                   |
| 4  | <p>Staff and contractor maintenance</p>  | <p>Members of Public</p> <p>Employees</p> <p>Contractors</p> | <ul style="list-style-type: none"> <li>Regular inspection and emptying of play area litter bins</li> <li>Regular inspection and litter picking of the site</li> <li>Maintenance to be carried out (including grass cutting) when the play area is not in use or is interfering with public safe use.</li> </ul>  | Medium                               | <ul style="list-style-type: none"> <li>Emptying litter bin frequency increased if required - monitor</li> </ul>   | Low                                   |
| 5  | <p>Face coverings</p> <p>Face coverings are optional and are sometimes required for users with disabilities or health conditions</p>   | <p>Members of Public</p> <p>Employees</p> <p>Contractors</p> | <ul style="list-style-type: none"> <li>Show guidance that children under 3 years of age must NOT wear face coverings</li> <li>Show guidance that face coverings pose a risk to the user</li> <li>Show guidance that users who find it difficult to manage a face covering must NOT wear face coverings</li> <li>Promote that hands should be washed before and after using face coverings</li> </ul> | Medium                               | <ul style="list-style-type: none"> <li>Sign to show guidance with the use of face coverings</li> <li>Staff to check that face coverings are being disposed of appropriately when on site</li> </ul> | Low                                   |

### Keeping staff safe

Managing outdoor playgrounds during the COVID-19 pandemic, staff roles may include:

- cleaning playground equipment/surrounding areas

- managing queues of those waiting to use equipment
- stewarding equipment to ensure users comply with rules made by the owner/operator

### **Protective equipment for staff**

When managing the risk of COVID-19, additional PPE beyond what is usually worn is not beneficial.

Unless staff are in a situation where the risk of COVID-19 transmission is very high, risk assessments should reflect the fact that the role of PPE in providing additional protection is extremely limited. However, if the risk assessment does show that PPE is required, the owners/operators should provide this PPE free of charge to workers who need it. Any PPE provided must fit properly.

Owners/operators should not encourage the precautionary use of extra PPE to protect against COVID-19 except in clinical or care settings (including first aid rooms) or when responding to a suspected or confirmed case of COVID-19.

Where protective equipment is already used at facilities to protect against non-COVID-19 risks, this should continue.

### **Face coverings for staff**

If employees choose to wear a face covering, it is important they use face coverings properly and wash their hands before putting them on and before and after taking them off.

Employers should support their workers in using face coverings safely if they choose to wear one. This means telling workers:

- wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on, and before and after removing it
- when wearing a face covering, avoid touching your face or face covering, as you could contaminate them with germs from your hands
- change your face covering if it becomes damp or if you've touched it
- continue to wash your hands regularly
- change and wash your face covering daily
- if the material is washable, wash in line with manufacturer's instructions. If it's not washable, dispose of it carefully in your residual 'black bag' waste. Do not put it in the recycling bin
- practice social distancing wherever possible