

Agenda Item: 5
Report to: Amenities Committee
Date: Wednesday 9th September 2020
Subject: Allotment Report – August 2020
Summary: Various allotment updates.

Recommendation

The Council/Committee is recommended to

- **To note update on the progress of the project by the Allotment Interest Group to level out the ground surrounding the communal shed.**
 - **To note update on shelf installation at allotment communal shed.**
 - **To consider how the committee would like to proceed with the fencing works taking into account the current budget constraints.**
 - **To consider how the committee would like to proceed with the gate works taking into account the current budget constraints.**
 - **To consider how the committee would like to proceed with the perimeter fencing works taking into account the current budget constraints.**
 - **To note plot status.**
 - **To note that the 2019/20 budget for the drainage works has been used to fund the council's deficit. The committee is asked to consider including a drainage budget line in the 2021/22 precept project budget.**
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1. Introduction

This report contains updates for the communal shed, fencing quotes, plot status and works outstanding.

2. Communal Shed

Please see photos showing the communal ground status and area around the shed as requested by Cllr Barker (July 2020 Amenities Meeting):





Decision Required

To note update on the progress of the project by the Allotment Interest Group to level out the ground surrounding the communal shed.

3. To receive update on shelf installation at allotment communal shed.

A representative of the Allotment Interest Group has provided the following feedback.

"Allotment Interest Group (AIG): Update on Communal Shed (24 August 2020)"

The Allotment has become a lifeline to many during the Covid-19 lockdown, and the Communal Shed is the hub of the gardening community. The Shed is in constant use as a gardening swap-shop, with access to all facilitated by the use of combination padlock (donated). During Lockdown, we are unable to organise social events/set opening times because of the need to maintain social distancing, so the ability "to pop-in-and-drop-in" is especially important.

Highlights this season (since March 2020):

- *Shelves installed, made from donated/recycled wood;*
- *Donations of table, cork notice board and First Aid Kit;*
- *Plant and produce display bench (outside), made from donated/recycled wood;*
- *Pot recycling/re-use station*
- *Seed swap;*
- *Tools, gardening books and magazines, weed control fabric, bird-boxes and other useful gardening items donated by plot-holders*

- A section of the communal plot has been covered in with weed control fabric in preparation for levelling the ground and planting

Voluntary donations are collected and will go towards buying useful communal items such as first aid supplies, stand-alone shelving and items to improve security such as signage and dummy CCTV cameras.

Please see attached photos that show the inside of the Shed with shelving, notice board tools and so on, and plants on display outside, donated/swapped by plot-holders"





Decision Required

To note update on shelf installation at allotment communal shed.

4. Car Park Fence Quotes

Please note all the quotations exclude VAT.

To receive first quotations for a like for like replacement for the wooden fence in the car park area and consider next steps.

Take down existing post and rail fencing and remove from site.
Supply and install new fence, all the same but posts to be class 4 treated softwood with postsavers fixed and concreted in. Approximately 165 running metres.

Comprising of:

92 – 1.8m x 125 x 75mm class 4 with postsavers

138 – 3.6m x 100 x 38mm pressure treated softwood rails All arisings to be removed from site. Area to be left tidy.

Item £7,670.00

To receive quotations for the repair of the car park fence with concrete support posts.

Carry out professional repair to the existing fence.

Re-erect/replacing posts and rails, as necessary.

Supply, dig in and concrete 100 x 100mm concrete spurs, securely bolt to existing posts. Estimate 28 posts to be fixed. All arisings to be removed from site.

Area to be left tidy.

Item £2,899.00

To receive quotations for the replacement of the car park fence with concrete posts.

Take down existing post and rail fencing and remove from site.
Supply and install new fence, all the same but posts to be universal concrete posts concreted in. Approximately 165 running metres.
Comprising of:
92 – 1.8m x 125 x 75mm class 4 with postsavers
138 – 3.6m x 100 x 38mm pressure treated softwood rails
All arisings to be removed from site.
Area to be left tidy.

Item £8,151.00

To receive quotations for the car park fence with metal mesh panels.

Take down existing post and rail fencing and remove from site.
Supply and install new fence of 1.2m high metal mesh panels. Powder coated green finish to match the sports pitch. Approximately 165 running metres.
Comprising of:
66 – 1.23m high x 2.515m wide
66 – 1.74m x 60 x 40mm posts with end caps
Complete with all clamps and fixings
All arisings to be removed from site.
Area to be left tidy.

Item £8,593.00

Decision Required

- **To consider how the committee would like to proceed with the fencing works taking into account the current budget constraints.**

5. Allotment Car Park Gates

Quote 1:

To supply and install two new pairs of timber gates; 1.23m high x 4.2m wide overall. All arisings to be removed from site. Area to be left tidy.

Item £1,183.00

Quote 2:

To supply and install two new pairs of metal mesh gates; 1.23m high x 4.2m wide overall. All arisings to be removed from site. Area to be left tidy.

Item £3,036.80

Decision Required

- **To consider how the committee would like to proceed with the gate works taking into account the current budget constraints.**

6. Allotment Perimeter Fence:

To receive first quotation for a like for like replacement for the chain link fence at the allotment site and consider next steps.

Carry out professional repair with new chain-link and line wires for one bay. Repair will consist of rethreading the wire so will be indistinguishable once repair is complete. All arisings to be removed from site. Area to be left tidy.

Item £424.60 (per post to post)

Please note there are four areas to replace so the total cost will be **£1,698.40.**

To receive first quotation for a more secure form of fencing at the allotment site.

Remove existing 1.8m high GPC chain-link fence including gates.
Supply and install new 3.15m x 2.24m metal fence including gates.
All fixings will be to existing iron work. All arisings to be removed from site.
Area to be left tidy.

Item £6,045.00

Decision Required

- **To consider how the committee would like to proceed with the perimeter fencing works taking into account the current budget constraints.**

7. Plot Status

- 6 plots being cleared (plots 5 + 6 + 18 + 36 + 60 + 75)
- 2 plots with ex-tenant sheds present [Notice Served] (plots 11 + 44)
- 7 plots covered with tarpaulin (supress weeds) (plots 5 + 6 + 11 + 18 + 36 + 43 + 75)
- 1 plot due to be vacated by 28th September 2020 (plot 37)
- 12 people on the waiting list
- 1 plot ready to be offered (plot 43)
- No plot inspections carried out by KHPC 2020 growing season (due to COVID-19)

Decision Required

- **To note plot status.**

8. Outstanding Works

Drainage

At the October 2019 Amenities Committee meeting the following was agreed:-

- After discussion it was **RESOLVED** to include the costs for the drainage proposals in the 2020/21 budget.

£600 was allocated in the 2020/21 budget however at the April 2020 full council meeting it was agreed for the council to use this budget and other reserves budgets to fund the council's deficit due to the lack of income from the COVID 19 closures. (FC19/419)

Decision Required

To note that the 2019/20 budget for the drainage works has been used to fund the council's deficit. The committee is asked to consider including a drainage budget line in the 2021/22 precept project budget.

Contact Officer: Michael Dean, Chief Facility Officer

26/08/2020