



YOU ARE SUMMONED TO ATTEND THE MEETING OF
THE **AMENITIES COMMITTEE ON WEDNESDAY 8TH JULY 2020**
AT 19.30 IN THE **GIBSON SUITE**

**THIS MEETING WILL BE HELD VIA VIDEO CONFERENCE CALL
DUE TO THE COVID:19.**

CONTACT THE CLERK FOR MORE INFORMATION ON REMOTE ACCESS.

Signed: *Julie Miller* Date of 2nd July 2020
Clerk and Proper Officer Issue:
Members Cllr M Colman (Chair), Cllr S Barker, Cllr A Petty, Cllr N Sherlaw, Cllr D Waller

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Kings Hill Parish Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

Agenda

1. **To receive and accept Apologies for Absence**
2. **To receive Declarations of Interest & Lobbying**
3. **Minutes – to receive and approve for signature the minutes of the meetings held on 8th March 2020.** *(Minutes to be physically signed at next available opportunity)* Appendix A
4. **Chairman's Announcements** – to receive announcements

Open Spaces

5. **Allotments**
 - 5.1. To receive allotment status update and consider recommendations contained within the report. Appendix B
 - 5.2. To approve policy on recycling and clearance of structures on Kings Hill Allotments for recommendation to Full Council. Appendix C
 - 5.3. To note excess grant funding to be used for the purchase of some further tarpaulins.
 - 5.4. To receive update on shelf installation at allotment communal shed
 - 5.5. To receive update on the progress of the project by the Allotment Interest Group to level out the ground surrounding the communal shed.
6. **Allotment Governance**
 - 6.1. To consider Allotment Tenancy Agreement for approval. Appendix D
 - 6.2. To consider annual rent review. Appendix E
 - 6.3. To conduct annual review of the allotment strategy for recommendation to Full Council. Appendix F
7. **Motion from Cllr Zahidi**
 - 7.1. To consider the recent break ins at the allotment site.
8. **Motion from Cllr Barker**
 - 8.1. To consider projects for supermarket token schemes.
9. **Play Areas**
 - 9.1. To note that preliminary investigations continue with regard to the outdoor gym projects for Anson Avenue and the Sports Park.

- 9.2. To consider play area re-opening risk assessment and the management and costs of re-opening. Appendix G, H and I

10. Motion from Cllr Waller

- 10.1. To note local campaign to raise funds for resurfacing of Prologis tennis courts.

11. To consider projects for community payback scheme.

Appendix J

Finance

12. Finance

- 12.1. To review financial statements to the end of May 2020. Appendix K
Councillors to review income performance and ensure spend costs are within the limits of the approved budgets.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press will be asked to leave the meeting during consideration of items 13-14

Community Centre

13. Operations

- 13.1. To receive operations report and consider recommendations contained within the report Appendix L
13.2. To note marketing consultant appointed and meeting notes of 16/06/2020 and 19/06/2020 attached Appendix M and N
13.3. To receive report on high water bill at the community centre. Appendix O

Sports Park

14. Operations

- 14.1. To receive operations report and consider recommendations contained within the report. Appendix P

The meeting shall be opened to the public

15. Motion from Cllr Barker

- 15.1. To consider when the Sports Park Business Plan will be started.

16. To report external meetings with representatives of the Amenities Committee

There were none.

17. Correspondence and matters for information

- 17.1. 16/03/2020 – Email from National Allotment Society regarding Introducing our new Allotment Mentor for Kent.
17.2. 03/05/2020 – Website enquiry form regarding the goals at the Sports Park.
17.3. 11/05/2020 – Email from allotment holder regarding allotment break in.

18. Date of next meeting – 9th September 2020

19. Questions from Committee Members and future agenda items

Questions from councillors shall be recorded in the minutes and responded to at a later date.