

## **Kings Hill Parish Council**

Kings Hill Community Centre, 70 Gibson Drive, Kings Hill, Kent ME19 4LG  
Tel: 01732 870382

<https://www.kingshillparish.gov.uk>

### **FULL COUNCIL 5<sup>TH</sup> July 2021**

#### **MINUTES**

**Present:** Chairman Cllr T Petty, Cllr S Kirk, Cllr C Henley,  
Cllr S Barker

**Officers:** Locum Clerk – Steve Nash

**Public Session:** None

**1. Apologies for Absence**

Cllr M Colman, Cllr S Falzon-Thomas, Cllr N Sherlaw, Cllr R Zahidi

**2. To receive Declarations of Interest**

None

**3. To approve as correct Minutes of the Meeting held on Monday 28<sup>th</sup> June 2021**

**APPROVED**

**4. CHAIRMAN'S ANNOUNCEMENTS**

**NONE**

**5. KHPC LEGAL REPRESENTATION**

The Chairman gave a brief history on TMA negotiations with KHPC and the legal representations that have taken place to date. He went to say that there were further points to be addressed with the management agreement and that he proposed that Berry and Lambert Solicitors would act on behalf of KHPC.

**APPROVED**

**6. COUNCILLOR'S RESIGNATIONS**

To note the resignations of Cllr Finlay and Cllr Reading

**NOTED**

**7/8 INTRODUCTION OF LOCUM CLERK AND HIS RECOMMENDATIONS**

The Chairman introduced Steve Nash as the new Locum Clerk and gave a brief account of his work and appointments to date.

The Locum Clerk then made some recommendations to bring the council back on track and futureproof. These included examining current contracts for

energy, IT and payroll for cost savings and efficiently. Also, to recruit a new Clerk/RFO.

**APPROVED - Locum Clerk's recommendations**

**9. EXPENDITURE OF LEGAL FEES**

The Locum Clerk provided a verbal report on legal fees for existing projects/issues.

The Chairman went on to explain that currently KHPC's legal representations costs amounted to a considerable sum and that initially the budget had not reflected the expenditure. It was proposed that KHPC pay the outstanding Berry and Lambert invoice and wait for the breakdown of the costs from other legal representatives.

**APPROVED to pay Berry and Lambert**

**10. KHPC and TMA MEETING**

To note the points raised at the meeting between KHPC and TMA and discuss the future.

The Locum Clerk felt that the meeting between KHPC and TMA had been discussed fully under item 5

**APPROVED and NOTED**

**11. STAFFING MATTERS**

To receive an update on staff grievances and take appropriate action.

The Locum Clerk updated the meeting regarding current staffing issues and would keep councillors informed of progress.

**12. GDPR BREACH**

To consider a response to the GDPR breach and agree actions

The GDPR breach is to be investigated by the Locum Clerk who is a qualified GDPR officer and will make his recommendations. It was agreed that if a breach is proven then a full and final payment will be offered.

**Meeting closed at 20.45**

**Date of next Meeting: 26<sup>th</sup> July 2021**

Council Members:

Cllr T Petty - Chairman

Cllr S Barker

Cllr M Colman

Cllr S Falzon-Thomas

Cllr C Henley

Cllr S Kirk

Cllr N Sherlaw

Cllr D Waller

Cllr R Zahidi