



MINUTES OF THE MEETING OF THE **SPORTS PARK COMMITTEE** HELD ON **WEDNESDAY 24TH APRIL 2019** UPON THE RISING OF THE COMMUNITY CENTRE MEETING IN THE **GIBSON SUITE** AT THE KINGS HILL COMMUNITY CENTRE

Present: Cllr S Beal (Chair), Cllr R Ayling; Cllr A Board, Cllr A Petty
Apologies: Cllr S Barker.
Also in attendance: Ms J Miller (Clerk), 2 members of the public representing Kings Hill Football Club and Kings Hill Cricket Club.

SP18/274. To receive and accept Apologies for Absence
Apologies were received from Cllr Barker for which reasons were given and accepted.

SP18/275. To receive Declarations of Interest & Lobbying
There were none.

SP18/276. Minutes – It was **RESOLVED** that the minutes of the meeting held on 25th March 2019 be approved and were duly signed.

SP18/277. Chairman's Announcements – to receive announcements
The chairman explained that this was his last meeting as he will be standing down as councillor and thanked everyone for their attendance at meetings.

SP18/278. Public Session (to allow members of the public present to raise issues on items on the agenda)
A representative of the Cricket Club addressed the meeting and stated that they were concerned that there has been a hockey pitch and rugby pitch already allocated under the s106. It was asked where the groups stand in the process of s106 funding. It was also asked if the council support the groups in their plans.
The process of variation to the s106 agreement was explained by members of the council and it was confirmed that talks continue with the developer.

Cllr Ayling entered the meeting at 20:27pm

Strategic, Administration and Finance

Administration and Finance

SP18/279. To receive revised financial statements for review and comment
The revised financial statements were received and **noted**.

SP18/280. To note terms and conditions of hire and to review cancellation terms.
Terms and conditions of hire were **noted** and it was **RESOLVED** to defer the item for a full review at the next meeting of the Sports Park Committee. **Sports Park**
The clerk will highlight any suggested changes.

SP18/281. To consider terms of reference for recommendation to Full Council. **Full Council**
It was **RESOLVED** to recommend the terms of reference to full council.

SP18/282. To consider hire rates for season 2019/20
It was **RESOLVED** to increase the fees by 5% with the exception of pitch 1 which will incur a 10% increase in fees.

Operations

Section 106

SP18/283. To note presentations from Kings Hill Football Club and Kings Hill Cricket Club circulated to councillors.
These were **noted**.

SP18/284. To receive update from Cllr Board on lease investigations. **AB/ Sports Park**
An update on lease investigations was received and it was noted that Cllr Board will report back to the next meeting.

Step 7 Works

SP18/285. To receive update regarding the Health and Safety File for the Step 7 Works.
An update regarding the Health and Safety File was received and it was noted that an appointment with the principal designer is pending with the developer.

Cllr Petty left the meeting at 21:27pm and re-entered the meeting at 21:30pm

SP18/286. It was **RESOLVED** for a suitably qualified, independent professional to **Clerk** check the Step 7 works to allow the council to sign off the works.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press will be asked to leave the meeting during consideration of items SP18/287 to SP18/292

Human Resources

SP18/287. To receive staffing update.
An update was **noted**.

SP18/288. To receive update on debtors.
An updated was **noted**.

Facility and Management Update Report

SP18/289. To note grass pitch income for March 2019.
This was **noted**.

SP18/290. To note site/facility updates.
An updated was **noted**.

SP18/291. To note Groundsman update.
An updated was **noted**.

SP18/292. To note Sports Bar Café update.
An updated was **noted**.

To report external meetings with representatives of the Sports Park Committee

There were none.

Correspondence and matters for information

There were none.

SP18/293. Date of next meeting – TBA

SP18/294. Questions from Committee Members and future agenda items

Fuel storage will be considered at the next meeting.

**Sports
Park**

Meeting closed at 21.50pm

Signed.....*M. Gilman*.....

Date.....*20/6/19*.....