



MINUTES OF THE MEETING OF THE **PARISH COUNCIL** HELD ON **WEDNESDAY 3RD APRIL 2019** UPON THE RISING OF THE ANNUAL PARISH MEETING IN THE **JIM FRY HALL** AT THE KINGS HILL COMMUNITY CENTRE

Present: Cllr R Cassidy (Vice Chair), Cllr R Ayling, Cllr S Barker, Cllr S Beal, Cllr A Board, Cllr C Bridger, Cllr C Brown, Cllr M Colman, Cllr A Petty, Cllr D Waller

Apologies: There were none.

Also in attendance: Ms J Miller (Clerk); Mrs G Jackson (Deputy Clerk), Cllr M Balfour, 1 Member of the Public

The meeting began at 19.48

FC18/461. To receive and accept Apologies for Absence.

There were none.

FC18/462. To receive Declarations of Interest & Lobbying

A Declaration of Interest and lobbying was received from Cllr Barker regarding Item FC18/476 - Waitrose Pedestrian Access.

FC18/463. Minutes - The minutes of the meeting held on 13th February 2019 and 13th March 2019, were presented for approval and signature.

FC18/464. Chairman's Announcements – to receive announcements

The Vice Chairman announced that Cllr Hurring had resigned his position as chairman and councillor and he was thanked for his time and work.

FC18/465. Minutes of committee meetings – to allow members to ask any questions on decisions made by committees and to receive the minutes for the following committee meetings for adoption:

Planning, Highways & Environment Committee Minutes 09/01/2019

Adopted

Community Centre Committee Minutes 23/01/2019 **Adopted**

Sports Park Committee Minutes 27/02/2019 **Adopted**

FC18/466. Public Session and to consider any Issues Raised by Residents for discussion

There were no issues raised.

External Reports

FC18/467. To receive report from County Councillor and questions from council.

Cllr Balfour reported that Kent County Council had recently had an OFSTED on special educational needs provision. He also reported that it was really important that all local authorities concentrate on helping to solve the knife crime epidemic.

Cllr Brown entered the meeting at 19.47

FC18/468. To receive report from Borough Councillor and questions from Council
Cllr Barker reported that the local plan is now with the inspector and the comments from Regulation 19 are now redacted and on the Tonbridge & Malling Borough Council website. Residents will also be able to pay for their garden waste removal (brown bin) from May. Next week's Tonbridge & Malling Borough Council Area 2 Committee will be discussing applications relating to land at West Malling Train Station and the outline Gladman planning application.

Cllr M Balfour left the meeting at 19.53.

Strategy

FC18/469. To note professional advice being sought on the community centre lease.
It was reported that the Clerk and Cllr Board are working on questions to send to the parish council legal advisor. **Clerk**

FC18/470. To receive report on progress with Assets of Community Value.
It was **RESOLVED** to defer this item to the September Full Council Meeting. **Full Council**

FC18/471. To nominate a councillor to speak at any local plan hearing.
It was **RESOLVED** to defer this item to the May Full Council Meeting. **Full Council**

Skate Park

FC18/472. To receive an update on the proposed Skate Park and agree actions.
It was reported that there is no further update from Liberty Property Trust at this time. It was **AGREED** to obtain clarification from Tonbridge & Malling Borough Council on the definition and obligation of the term "youth facility". **Clerk**

FC18/473. It was **RESOLVED** to write to Liberty Property Trust to confirm that the parish council will be considering the proposal of a skate park and will liaise with Liberty Property Trust once a policy has been formulated. **Clerk**

IT System

FC18/474. To note that the change of IT provider took place today and all councillors have received their log in instructions.
It was reported that the migration of the mailboxes had started but it may take some time as some of the files are large.

West Malling Group Practice Appointments

FC18/475. To receive update on a further meeting with West Malling Group Practice and agree actions.
It was **noted** that West Malling Group Practice would like to meet no more than quarterly.

Waitrose pedestrian access

FC18/476. To receive update on campaign for a pedestrian access at Waitrose and agree actions.
After discussion it was **RESOLVED** to monitor the progress of the land transfer and to keep this item on the agenda. It was requested that the Clerk would ask Waitrose when the planning application will be resubmitted. **Clerk**

Administrative & Financial Matters

FC18/477. To note accounts for payment to be received at the next meeting.

This was **noted**.

- FC18/478.** To receive financial statements – February 2019
The financial statements were received and **noted**.

- FC18/479.** To consider forming a complaints committee.
It was **RESOLVED** to form a complaints committee if a complaint was received.

- FC18/480.** **To report external meetings with representatives of KHPC**
03/03/2019 – Buses for Tonbridge Schools Meeting. Cllr Barker reported that this meeting had been postponed.
- FC18/481.** 05/03/2019 – KALC F & GP Meeting. Cllr Barker attended.
- FC18/482.** 05/03/2019 – JPCTCG Meeting. Cllr Barker attended.
- FC18/483.** 11/03/2019 – Liberty Property Trust Planning Meeting.

- FC18/484.** **To report future external meetings with representatives of KHPC**
13/05/2019 – Liberty Property Trust Quarterly Meeting.
- FC18/485.** 23/05/2019 – KALC T&M Area Committee.

- FC18/486.** **Correspondence and matters for information – See appendix 1**

- FC18/487.** **Future Meetings**
15th May 2019

- FC18/488.** **Questions from Councillors and future agenda items**
Cllr Beal stated that a resident has asked if the parish council would deliver a training session on how to use a defibrillator. It was confirmed that an identical course was already being run on Kings Hill at the cricket club.

- FC18/489.** Cllr Ayling expressed his concern regarding the future of Speedwatch due to the lack of volunteers.

- FC18/490.** Cllr Colman reported on an email received from her local Neighbourhood Watch Coordinator. There is concern regarding leaflet drops on Kings Hill, it has been noted that people are looking in houses and gardens once a delivery has taken place. It has also been noted that there is some suspicious behaviour with certain vehicles on Kings Hill. It was agreed to raise these issues with the local PCSO.

- FC18/491.** Cllr Barker asked if the parish council had a policy for advertising as she was concerned about advertising local businesses.

Cllr Bridger left the meeting at 20.40.

Meeting ended at 20.41 pm

Signed.....

Date.....

Appendix 1

To report Correspondence and matters for information

- 1.** 07/03/2019 – Email from Rural Kent regarding EU funding & Rural Areas: ROAD Project Workshop in Kent, 21st March.
- 2.** 07/03/2019 – Email from KALC regarding Kent Volunteers.
- 3.** 08/03/2019 - Chief executive's bulletin.
- 4.** 08/03/2019 – Parish Update 2019.
- 5.** 09/03/2019 – Email from CPRE regarding A plastic-free future for the next generation.
- 6.** 09/03/2019 – Email from PO Services regarding Tonbridge & Malling Local Plan Examination.
- 7.** 10/03/2019 – Email from UK Power Networks regarding Strong gusts affecting the South East.
- 8.** 11/03/2019 – Email from KALC regarding Publication of councillors and candidates home addresses.
- 9.** 11/03/2019 - AGM Wednesday 27th March at 7pm at the Kings Hill Surgery.
- 10.** 11/03/2019 - The Free Breast Cancer Event was full, the follow up event is full - however we still have a waiting list.
- 11.** 11/03/2019 – Email from KALC regarding Forthcoming elections - insurance article.
- 12.** 14/03/2019 - Kent PCC Spring 2019 Newsletter.
- 13.** 15/03/2019 - Chief executive's bulletin.
- 14.** 16/03/2019 -Email from CPRE regarding A litter-free future: are you ALL IN?
- 15.** 18/03/2019 – Email from New Earth Group regarding Blaise IVC Liaison Committee - 19th March 2019.
- 16.** 19/03/2019 - The Rural Bulletin - 19 March 2019.
- 17.** 23/03/2019 – Email from CPRE regarding Take action for a litter-free future.