



MINUTES OF THE MEETING OF THE **SPORTS PARK COMMITTEE** HELD ON **WEDNESDAY 27<sup>TH</sup> FEBRUARY 2019** AT 19:30 PM IN THE **GIBSON SUITE** AT THE KINGS HILL COMMUNITY CENTRE

Present: Cllr S Beal (Chair), Cllr Barker, Cllr Ayling, Cllr D Hurring, Cllr M Colman  
Apologies: Cllr A Petty, Cllr A Board  
Also in attendance: Ms J Pilbeam (Clerk), Ms J Brown (Sports Park Manager), Mr M Maytum (Senior Groundsman)

- SP18/219. To receive and accept Apologies for Absence**  
Apologies were received from Cllr Board and Cllr Petty with reasons given for absence. It was **RESOLVED** that the apologies be accepted.
- SP18/220. To receive Declarations of Interest & Lobbying**  
There were none.
- SP18/221. Minutes** – It was **RESOLVED** that the minutes of the meeting held on 30<sup>th</sup> January 2019 be approved and were duly signed.
- SP18/222. Chairman's Announcements** – to receive announcements  
There were none.
- SP18/223. Public Session (to allow members of the public present to raise issues on items on the agenda)**  
There were none.

**Strategic, Administration and Finance**

- SP18/224. To receive advice from Tonbridge & Malling Borough Council regarding barriers for zip wires in the borough and agree actions.**  
It was noted that Darren Lanes will be providing a response from TMBC.
- SP18/225. To note business plan proposals from Kings Hill Cricket Club and Kings Hill Football Club will be presented in March**  
This was **noted**.

**Administration and Finance**

- SP18/226. To receive revised financial statements for review and comment**  
This was **noted**.

**Operations**

**Section 106**

**SP18/227.** To note business plans from local groups regarding section 106 obligations to be presented at the next meeting  
This was **noted**.

**SP18/228.** To note update on Skate Park  
This was **noted**.

### **Step 7 Works**

**SP18/229.** To receive update regarding a further principal designer in relation to the Health and Safety File for the Step 7 Works  
It was **noted** that the landlord was supporting the council in appointing a recommended principal designer and a meeting will take place in March.

*Cllr Barker entered the meeting at 19:36pm*

**SP18/230.** To note indemnity insurance in place.  
It was noted that the council's insurer had confirmed that the existing policy will indemnify the council for the incomplete Step 7 works as long as it evidences the continued assessment of risk.

### **Lift**

**SP18/231.** To note alternative operation of the lift being investigated.  
It was noted that a formal quote has been requested from the lift company to make changes to the lift to allow a keyless operation.

### **Overflow Car Park Maintenance**

**SP18/232.** To note Full Council decision that the weed spray cost will be split 75% Sports Park Committee, 25% Planning, Highways and Environment Committee.  
This was **noted**.

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press will be asked to leave the meeting during consideration of items SP18/201 to SP18/208**

### **Human Resources**

**SP18/233.** To receive staffing update.  
An update was **noted**.

**SP18/234.** To receive update on debtors.  
An updated was **noted**.

### **Facility and Management Update Report**

**SP18/235.** To note the bookings requests for 2019-2020 season from KHFC for the grass and 3G  
The booking requests were **noted**.

**SP18/236.** To note 3G schedule agreed for 2019-2020  
The 3G schedule was **noted**.

**SP18/237.** To note site/facility updates  
An update was **noted**.

**SP18/238.** To note Groundsman update.  
An update was **noted**.



- SP18/239.** To note Sports Bar Café update.  
An update was **noted**.
  
- SP18/240.** To note grass pitch hire updates.  
An update was **noted**. It was asked that the grass pitch figures from 2017/18 and 2018/19 be provided on a month by month basis so that a comparison could be made.
  
- SP18/241.** **To report external meetings with representatives of the Sports Park Committee**  
There were none.
  
- SP18/242.** **Correspondence and matters for information**  
There were none.
  
- SP18/243.** **Date of next meeting – 27<sup>th</sup> March 2019**
  
- SP18/244.** **Questions from Committee Members and future agenda items**  
Cllr Colman asked about the future hire costs of the tennis courts when they move to the Sports Park.

Meeting closed at 20:17pm

Signed.....

Date.....27<sup>th</sup> MARCH 2019.....