

MINUTES OF THE MEETING OF THE **COMMUNITY CENTRE COMMITTEE** HELD ON **WEDNESDAY 20<sup>TH</sup> MARCH 2019** AT 19:30PM IN THE **GIBSON SUITE** AT THE KINGS HILL COMMUNITY CENTRE

Present: Cllr A Board, Cllr C Bridger, Cllr D Waller  
Apologies: Cllr M Colman, Cllr D Hurring  
Absent: Cllr C Brown  
Also in attendance: Mrs G Jackson, Deputy Clerk, Mrs J Miller, Clerk

- CC18/82. To receive and accept Apologies for Absence**  
Apologies were received from Cllrs Colman and Hurring with reasons for absence. It was **RESOLVED** that the apologies be accepted.
- CC18/83. To receive Declarations of Interest & Lobbying**  
There were none.
- CC18/84. Minutes** – It was **RESOLVED** that the minutes of the meeting held on 23<sup>rd</sup> January 2019 be approved and was duly signed.
- CC18/85. Chairman's Announcements** – to receive announcements  
There were none.
- CC18/86. Public Session (to allow members of the public present to raise issues on items on the agenda)**  
There were none.

### Strategic, Administration and Finance

#### Administration & Finance

- CC18/87.** To receive financial statements and other reports for review and comment.  
The financial statements were **noted**.

#### Strategy

- CC18/88.** To receive Community Cinema report and agree actions.  
A report was received and it was noted that a meeting is taking place to investigate audio equipment on Friday 22<sup>nd</sup> March. A further report will be given at the next Community Centre Committee meeting to be held in April 2019. **Clerk/CC**

### Operations and Events

#### Community Centre Operations and Facility Management

*Cllr Waller entered the meeting at 20.29*


- CC18/89.** To note the bookings update  
The bookings update was **noted**.
- CC18/90.** To consider an increase for caretaker services for larger events from £12 to £24 per hour.  
It was **RESOLVED** to increase the cost for caretaker services for larger events from £12 to £24. **CC MGR**
- CC18/91.** To consider how to proceed with charging future hires on a Saturday evening.  
It was **RESOLVED** to grant fund the use of the hall using Section137 funds on an ad hoc basis for a hirer. **CC MGR**
- CC18/92.** To consider securing a maintenance premium contract with Stannah Lifts at a cost of £695 plus VAT per annum.  
It was **RESOLVED** to proceed with the premium maintenance contract with Stannah Lifts. **CC MGR**
- CC18/93.** To note facility maintenance updates.  
An update was **noted**.
- CC18/94.** To approve the cost of £4,095.00 to reinstate the heating system back to a good working order.  
It was **RESOLVED** to approve the cost of £4,095.00 to reinstate the heating system back to a good working order. **Clerk**
- CC18/95.** To approve one of the following 12 month maintained plans:-
- £585.00 – annual service & breakdown contract (Labour only)
  - £150.00 per month – annual service and breakdown with full labour & parts.
- It was **RESOLVED** to approve the annual service & breakdown contract with labour only at a cost of £585. **Clerk**
- CC18/96.** To note update on events.  
An update was **noted**.
- CC18/97.** To note update on marketing.  
An update was **noted**.
- CC18/98.** To note update on human resources.  
An update was **noted**.
- CC18/99.** **To approve purchase of blinds for Cunningham Room at a cost of £850.00 plus VAT.**  
It was **RESOLVED** to approve the purchase of the blinds for the Cunningham Room at a cost of £850.00 plus VAT. **CC MGR**
- CC18/100.** **To report external meetings with representatives of the Community Centre Committee**  
There were none.
- CC18/101.** **Correspondence and matters for information –**  
01/02/2019 - Letter from Viridor regarding changes to recycling and waste collection service pricing (Mixed Municipal Recyclate)
- CC18/102.** 01/02/2019 – Letter from Viridor regarding changes to recycling and waste collection service pricing (Commercial Waste)
- CC18/103.** 13/02/2019 – Letter from Viridor regarding Environmental Protection Act 1990, Duty of Care – Annual Waste transfer Notes (Mixed Recycling).
- CC18/104.** 13/02/2019 – Letter from Viridor regarding Environmental Protection Act

1990, Duty of Care – Annual Waste Transfer Notes (Residual Waste)

**CC18/105. Date of next meeting** - 24<sup>th</sup> April 2019

**CC18/106. Questions from Committee Members and future agenda items**  
There were none.

Meeting ended at 21.03pm

Signed.....

Date.....24.04.19