



YOU ARE SUMMONED TO ATTEND THE MEETING OF
THE **PLANNING, TRANSPORTATION & ENVIRONMENT
COMMITTEE**
ON **WEDNESDAY 5TH JUNE 2019** AT 19:30
IN **THE GIBSON SUITE** AT THE KINGS HILL COMMUNITY CENTRE
Members of the Public and Press are welcome to attend

Signed: *Julie Miller* Date of 30th May 2019
Clerk and Proper Officer Issue:

Members: Cllr S Barker, Cllr A Board, Cllr C Bridger, Cllr M Colman, Cllr D Waller
Substitutes:

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Kings Hill Parish Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

Agenda

1. **To elect a Chair of the Committee**
2. **To elect a Vice Chair of the Committee**
3. **To receive and accept Apologies for Absence**
To receive Declarations of Interest & Lobbying
- 4.
5. **Minutes** to receive and approve for signature the minutes of the meeting held on 10th April 2019. (Pages 1-6)
6. **Chairman's Announcements** – to receive announcements
7. **Public Session (to allow members of the public present to raise issues on items on the agenda)**
8. **To consider Terms of Reference (Pages 7-10)**
9. **To review objectives for 2019 – 2020.**

Transportation

10. **Travel Plan**
 - 10.1. To receive information and ask questions of Kent County Councillor Cllr Matthew Balfour in relation to the Phase 3 travel plan.
11. **Matters for Information**
 - 11.1. To discuss email from Kent County Council regarding KCC Highways and Transportation message to Parish and Town Councils about Working better Together. (Pages 11-14)
12. **Motion from Cllr Barker**
 - 12.1. To discuss the Speedwatch initiative and agree actions.
 - 12.2. To discuss public rights of way and agree actions.
 - 12.3. To discuss inbound bus stops and agree actions.
 - 12.4. To discuss implementation strategy for parking restrictions on Tower View and agree actions.

- 13. **To receive update from Cllr Waller on the Discovery School application for a crossing and agree actions.**
- 14. **To report investigations regarding funding options for the “keep clear” signage on the Tower View/ Ashton Way roundabout.**
- 15. **To discuss bus service to Tonbridge reference Phase 3 s106.**

Planning

16. **Planning applications – to note responses sent during the recess.**

16.1. **TM/19/00737/RD – Kings Hill Phase 3**

Details of condition 21 (materials) submitted pursuant to planning permission TM/13/01535/OAEA (Outline planning application with all matters reserved except for means of access for the removal of a section of Kings Hill Avenue and the erection of a residential development, a multi-functional extension to the community centre, a youth outdoor recreational facility, formalisation of car parking areas at the community centre and adjacent to Crispin Way, alterations to the highway network at Alexander Grove, Gibson Drive and Queen Street and open space including a new linear park, trim trails, woodland paths and green spaces (the primary school has been granted planning permission by Kent County Council under ref TM/14/01929/CR3))

Kings Hill Parish Council had no objections.

16.2. **TM/19/00998/FL - 16 Victoria Drive, Kings Hill**

Single storey rear extension.

Kings Hill Parish Council had no objections.

16.3. **TM/19/00884/FL – 81 Discovery Drive, Kings Hill**

Proposed 2-storey side extension to dwelling and single storey rear extension

Kings Hill Parish Council had no objections.

16.4. **TM/19/00865/FL – 1 Alderman Place, Kings Hill**

Extend the garden boundary height by adding slatted wooden trellises above the existing garden fence

Kings Hill Parish Council had no objections.

16.5. **TM/19/00931/RD – Kings Hill Phase 3**

Details of condition 18 (roundabout monitoring) pursuant to planning permission TM/13/01535/OAEA (Outline planning application with all matters reserved except for means of access for the removal of a section of Kings Hill Avenue and the erection of a residential development, a multi-functional extension to the community centre, a youth outdoor recreational facility, formalisation of car parking areas at the community centre and adjacent to Crispin Way, alterations to the highway network at Alexander Grove, Gibson Drive and Queen Street and open space including a new linear park, trim trails, woodland paths and green spaces (the primary school has been granted planning permission by Kent County Council under ref TM/14/01929/CR3))

Kings Hill Parish Council had no objections.

17. **Planning applications – to consider applications and agree responses**

17.1. **TM/19/00946/RD - The Control Tower 29 Liberty Square**

Details of condition 34 (french market square) pursuant to planning permission TM/10/03425/FL (Hybrid Application relating to: (A) Full Planning Permission for: the erection of a new retail foodstore (847sqm) with associated car parking; Refurbishment of the Control Tower and erection of 2no. single storey side extensions

and change of use to mixed use A1/A3/A5 and cultural centre at ground floor with first floor offices (flexible B1a/A2 use); reconfiguration of existing car park; new car park associated with the doctors surgery; environmental improvements to south elevation of existing Asda foodstore; creation of public realm improvements and ancillary plant and substation. (B) Outline Planning Consent for 3no. buildings for flexible use A1/A3 up to 1,073sqm (single storey) and two storey extension to existing doctors surgery (extending up to 461sqm))

- 17.2. **TM/19/01036/RM - Kings Hill Phase 3 Gibson Drive**
Reserved Matters Application: Details of appearance, scale, layout and landscaping pursuant to Condition 1 of TM/13/01535/OAEA (Kings Hill Phase 3) for formalisation of car parking adjacent to community centre, including landscape scheme, lighting and electric vehicle charging points
18. **To consider planning applications received after agenda has been submitted**
19. **To report Planning decisions** – Appendix 1
20. **Motion from Cllr Barker**
20.1. To consider a Neighbourhood Plan for Kings Hill.
20.2. To discuss road naming on Kings Hill.

Section 106

21. **To investigate Section 106 requirements for phase 5.**
22. **To review minutes from s106 working group meeting and to review requirements in relation to the King Hill development. (Pages 15-18)**
23. **To discuss Phase 3 S106 agreement and agree actions.**

Environment

24. **Motion from Cllr Colman**
24.1. To consider the use of a pollution monitor to monitor cars entering and exiting Kings Hill.
- 24.2. **Motion from Cllr Bridger**
To discuss the changes to the Medway Recycling Centre and agree actions. (Pages 19-20)
25. **To discuss email from resident regarding highway maintenance on Phase 1 and agree actions.**
26. **To receive Parish Portal Fault Report. (Pages 21-24)**
27. **To report external meetings with representatives of the Planning, Transport & Environment Committee** – see appendix 2
28. **To report correspondence and matters for information** – see appendix 3
29. **Date of next meeting** – 3rd July 2019
30. **Questions from Committee Members and future agenda items**

Appendix 1

To report Planning decisions

1. TM/19/00526/FL - 15 Windsor Road Kings Hill - Proposed first floor rear extension. **Approved.**
Kings Hill Parish Council had no objections.
2. TM/19/00465/FL - 28 Shoemith Lane, Kings Hill - Demolition of existing single storey extension and erection of side/front extension linking to garage. **Approved.**
Kings Hill Parish Council had no objections.
3. TM/19/00279/FL - 6 Alfa Close, Kings Hill - Change of use of amenity land to private garden and repositioning of existing 6ft high timber fence. **Approved.**
Kings Hill Parish Council had no objections.
4. TM/19/00525/FL - 17 Stirling Road Kings Hill - Part single storey rear extension and part two storey rear extension, with loft conversion. **Approved.**
Kings Hill Parish Council had no objections.
5. TM/19/00690/TPOC - 16 Meteor Road, Kings Hill - G1 Oaks x 4: reduce crown height approx 2.5m and spread all round by approx 2.5m. Remove drawn up Silver Birch and replace with Rowan. **Approved.**
Kings Hill Parish Council had no objections.
6. TM/19/00507/FL - 2 Hampden Way Kings Hill - Two storey side extension.
Kings Hill Parish Council had no objections.
7. TM/19/00737/RD - Kings Hill Phase 3, Gibson Drive - Details of condition 21 (materials) submitted pursuant to planning permission TM/13/01535/OAEA (Outline planning application with all matters reserved except for means of access for the removal of a section of Kings Hill Avenue and the erection of a residential development, a multi-functional extension to the community centre, a youth outdoor recreational facility, formalisation of car parking areas at the community centre and adjacent to Crispin Way, alterations to the highway network at Alexander Grove, Gibson Drive and Queen Street and open space including a new linear park, trim trails, woodland paths and green spaces (the primary school has been granted planning permission by Kent County Council under ref TM/14/01929/CR3)). **Approved.**
Kings Hill Parish Council had no objections.
8. TM/19/00703/FL - The Spitfire, Kings Hill - Erection of new self standing single storey external bar. **Approved.**
Kings Hill Parish Council had no objections.
9. TM/19/00696/FL - 23 Porter Avenue Kings Hill - Proposed Garage Conversion. **Approved.**
Kings Hill Parish Council had no objections.
10. TM/19/00653/RD - Details of condition 1 (installation) submitted pursuant to planning permission TM/16/03445/RM (Reserved Matters application and partial details of condition 10 (Open Space) pursuant to planning permission TM/13/01535/OAEA (construction of a new public park within Area 306 of Kings Hill Phase 3 and associated landscaping and infrastructure; including feature gateways, planting and an equipped area of play)). **Approved.**
Kings Hill Parish Council had no objections.
11. TM/19/00884/FL - 81 Discovery Drive, Kings Hill - Proposed two storey side extension to dwelling and single storey rear extension. **Approved.**
Kings Hill Parish Council had no objections.

To report Correspondence and matters for information

1. 14/05/2019 - Email from KALC regarding KCC Household Waste Recycling Centres' - charging policy for non-household waste materials starts on Monday 3 June.
2. 16/05/2019 - Email from KALC regarding Notes on Neighbourhood Planning.
3. 16/05/2019 - Email from KALC regarding Planning Reform - Outcome of Government Consultation.
4. 20/05/2019 - List B 19/20.
5. 22/05/2019 - Email from KALC regarding Environment Agency Consultation - Draft National Flood and Coastal Erosion Risk Management Strategy for England.
6. 29/05/2019 - Speedwatch Newsletter.