



YOU ARE SUMMONED TO ATTEND THE MEETING OF
THE **SPORTS PARK COMMITTEE** ON **WEDNESDAY 24TH APRIL
2019** UPON THE RISING OF THE COMMUNITY CENTRE COMMITTEE
IN THE **GIBSON SUITE** AT THE KINGS HILL COMMUNITY CENTRE

Members of the Public and Press are welcome to attend

Signed: *Julie Miller* Date of 18th April 2019
Clerk and Proper Officer Issue:

Members: Cllr R Ayling, Cllr S Barker, Cllr S Beal, Cllr A Board, Cllr A Petty
Substitutes: *Cllr M Coleman*

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Kings Hill Parish Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

Agenda

1. **To receive and accept Apologies for Absence**
2. **To receive Declarations of Interest & Lobbying**
3. **Minutes** – to receive and approve for signature the minutes of the meeting held on 25th March. (Pages 1-4)
4. **Chairman's Announcements** – to receive announcements
5. **Public Session and to consider any Issues Raised by Residents for discussion**

Strategic, Administration and Finance

6. **Administration & Finance**
 - 6.1. To receive revised financial statement for review and comment. (Pages 5-6)
 - 6.2. To note terms and conditions of hire and to review cancellation terms. (Pages 7-10)
 - 6.3. To consider terms of reference for recommendation to Full Council (Pages 11-14)
 - 6.4. To consider hire rates for season 2019/20 (Page 15-16)

Operations

7. **Section 106**
 - 7.1. To note presentations from Kings Hill Football Club and Kings Hill Cricket Club circulated to councillors.
 - 7.2. To receive update from Cllr Board on lease investigations.
8. **Step 7 Works**
 - 8.1. To receive update regarding the health and Safety File for the Step 7 Works.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press will be asked to leave the meeting during consideration of items 9 -10.

9. **Human Resources**
 - 9.1. To receive staffing update.
 - 9.2. To receive update on debtors.

- 10. Facility Management Report (Pages 17-18)**
 - 10.1. To note grass pitch income for March 2019
 - 10.2. To note site/ facility updates.
 - 10.3. To note the groundsman update.
 - 10.4. To note Sports Bar Café update.

- 11. To report external meetings with representatives of the Sports Park Committee** – There were none.

- 12. Correspondence and matters for information** – see appendix 1

- 13. Date of next meeting** – TBA

- 14. Questions from Committee Members and future agenda items**

Appendix 1

To report Correspondence and matters for information

- 1.** There were none.