



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL ON WEDNESDAY 3RD APRIL 2019** UPON ON THE RISING OF THE ANNUAL PARISH MEETING IN THE **JIM FRY HALL** AT THE KINGS HILL COMMUNITY CENTRE

Members of the Public and Press are welcome to attend

Signed: *Julie Pilbeam* Date of 28th March
Clerk and Responsible Financial Officer Issue: 2019

Members: Cllr R Ayling, Cllr S Barker, Cllr S Beal, Cllr A Board, Cllr R Cassidy, Cllr C Bridger, Cllr C Brown, Cllr M Colman, Cllr D Hurring, Cllr A Petty, Cllr D Waller

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Kings Hill Parish Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

Agenda

1. **To receive and accept Apologies for Absence**
2. **To receive Declarations of Interest & lobbying**
3. **Minutes** to receive and approve for signature the minutes of the meetings held on 13th February 2019 and 13th March 2019. (Pages 1-8).
4. **Chairman's Announcements – to receive announcements**
5. **Minutes of committee meetings** – to allow members to ask any questions on decisions made by committees and to receive the minutes for the following committee meetings for adoption:
 - 5.1. Planning, Highways & Environment Committee Minutes 09/01/2019 (Pages 9-14)
 - 5.2. Community Centre Committee Minutes 23/01/2019 (Pages 15-16)
 - 5.3. Sports Park Committee Minutes 27/02/2019 (Pages 17-20)
6. **Public Session and to consider any Issues Raised by Residents for discussion**
7. **External Reports**
 - 7.1. To receive report from County Councillor and questions from Council.
 - 7.2. To receive report from Borough Councillor and questions from Council.
8. **Strategy**
 - 8.1. To note professional advice being sought on the community centre lease.
 - 8.2. To receive report on progress with Assets of Community Value. (Pages 21-22)
 - 8.3. To nominate a councillor to speak at any local plan hearing.
9. **Skate Park**
 - 9.1. To receive an update on the proposed Skate Park and agree actions.
10. **IT System**
 - 10.1. To note that the change of IT provider took place today and all councillors have received their log in instructions.
11. **West Malling Group Practice Appointments**
 - 11.1. To receive update on a further meeting with West Malling Group Practice.

- 12. Waitrose pedestrian access**
12.1. To receive update on campaign for a pedestrian access at Waitrose.
- 13. Administrative & Financial Matters**
13.1. To note accounts for payment to be received at the next meeting.
13.2. To receive financial statements – February 2019 (Pages 23-32)
13.3. To consider forming a complaints committee.
- 14. To report external meetings with representatives of KHPC** – to allow members to ask any questions and to receive the minutes – see appendix 1
- 15. To report future external meetings with representatives of KHPC**– see appendix 2
- 16. Correspondence and matters for information** – see appendix 3
- 17. Future Meetings**
17.1. 15/05/2019
- 18. Questions from Councillors and future agenda items**

Appendix 1

To report external meetings with representatives of Kings Hill Parish Council

1. 03/03/2019 – Buses for Tonbridge Schools Meeting. Cllr Barker.
2. 05/03/2019 - KALC F & GP Meeting. Cllr Barker.
3. 05/03/2019 - JPCTCG Meeting. Cllr Barker.
4. 11/03/2019 – Liberty Property Trust Planning Meeting. Cllrs

Appendix 2

To report future external meetings with representatives of Kings Hill Parish Council

1. 13/05/2019 – Liberty Property Trust Quarterly Meeting.
2. 23/05/2019 – KALC T&M Area Committee.

Appendix 3

To report Correspondence and matters for information

1. 07/03/2019 – Email from Rural Kent regarding EU funding & Rural Areas: ROAD Project Workshop in Kent, 21st March.
2. 07/03/2019 – Email from KALC regarding Kent Volunteers.
3. 08/03/2019 - Chief executive's bulletin.
4. 08/03/2019 – Parish Update 2019.
5. 09/03/2019 – Email from CPRE regarding A plastic-free future for the next generation.
6. 09/03/2019 – Email from PO Services regarding Tonbridge & Malling Local Plan Examination.
7. 10/03/2019 – Email from UK Power Networks regarding Strong gusts affecting the South East.
8. 11/03/2019 – Email from KALC regarding Publication of councillors and candidates home addresses.
9. 11/03/2019 - AGM Wednesday 27th March at 7pm at the Kings Hill Surgery.
10. 11/03/2019 - The Free Breast Cancer Event was full, the follow up event is full - however we still have a waiting list.
11. 11/03/2019 – Email from KALC regarding Forthcoming elections - insurance article.
12. 14/03/2019 - Kent PCC Spring 2019 Newsletter.
13. 15/03/2019 - Chief executive's bulletin.
14. 16/03/2019 -Email from CPRE regarding A litter-free future: are you ALL IN?
15. 18/03/2019 – Email from New Earth Group regarding Blaise IVC Liaison Committee - 19th March 2019.

- 16.** 19/03/2019 - The Rural Bulletin - 19 March 2019.
- 17.** 23/03/2019 – Email from CPRE regarding Take action for a litter-free future.