



YOU ARE SUMMONED TO ATTEND THE MEETING OF  
THE **SPORTS PARK COMMITTEE** ON **WEDNESDAY 27<sup>TH</sup> MARCH  
2019** AT 19.30 PM IN THE **GIBSON SUITE** AT THE KINGS HILL  
COMMUNITY CENTRE

**Members of the Public and Press are welcome to attend**

Signed: *Julie Miller* Date of 21<sup>st</sup> March 2019  
**Clerk and Proper Officer** Issue:

Members: Cllr R Ayling, Cllr S Barker, Cllr S Beal, Cllr A Board, Cllr D Hurring, Cllr A Petty  
Substitutes: *Cllr M Coleman*

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Kings Hill Parish Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

## Agenda

1. **To receive and accept Apologies for Absence**
2. **To receive Declarations of Interest & Lobbying**
3. **Minutes** – to receive and approve for signature the minutes of the meeting held on 27<sup>th</sup> February 2019. (Pages 1-4)
4. **Chairman's Announcements** – to receive announcements
5. **Public Session and to consider any Issues Raised by Residents for discussion**

### Strategic, Administration and Finance

6. **To receive advice from Tonbridge & Malling Borough Council regarding barriers for zip wires in the borough and agree actions.**
7. **To receive business plan proposals from Kings Hill Cricket Club and Kings Hill Football Club.**
8. **Administration & Finance**
  - 8.1. To receive revised financial statement for review and comment. (Pages 5-6)

### Operations

9. **Section 106**
  - 9.1. To discuss how the tennis club might operate at the Sports Park
  - 9.2. To note update on Skate Park
10. **Step 7 Works**
  - 10.1. To receive update regarding a further principal designer in relation to the health and Safety File for the Step 7 Works.
11. **Lift**
  - 11.1. To consider quotation for alternative operation of lift

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press will be asked to leave the meeting during consideration of items 12 -14.**

**12. Human Resources**

- 12.1. To receive staffing update.
- 12.2. To receive update on debtors.

**13. Facility Management Report (Pages 7-8)**

- 13.1. To note the bookings requests for 2019-2020 season from KHFC for the grass and 3G.
- 13.2. To note 3G schedule agreed for 2019-2020.
- 13.3. To note site/facility updates.
- 13.4. To note groundsman updates.
- 13.5. To note Sports Bar Café updates.
- 13.6. To note grass pitch hire updates.

**14. To receive grass pitch income and consider adopting new policy proposals for grass pitches (Pages 9-12)**

**15. To report external meetings with representatives of the Sports Park Committee – see appendix 1**

**16. Correspondence and matters for information – see appendix 2**

- 16.1. To consider request from KHFC to provide two external catering vendors at the forthcoming tournament

**17. Date of next meeting – TBA**

**18. Questions from Committee Members and future agenda items**

**Appendix 1**

**To report external meetings with representatives of the Sports Park Committee**

- 1. 11/03/2019 Liberty Property Trust/Kings Hill Community Tennis Club - Cllrs Beal, Barker, Hurring and Petty
- 2. 18/03/2019 Meeting at Marden Sports Centre. Cllr Barker attended.

**Appendix 2**

**To report Correspondence and matters for information**

- 1. 01/02/2019 – Letter from Viridor: Changes to your recycling and waste collection service pricing – Commercial Waste/ Recycling
- 2. 01/02/2019 – Letter from Viridor: Changes to your recycling and waste collection service pricing – Fridges
- 3. 01/02/2019 – Letter from Viridor: Changes to your recycling and waste collection service pricing – Commercial Waste/ General Waste.