



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL ON WEDNESDAY 13TH MARCH 2019 AT 19:30PM** IN THE **JIM FRY HALL** AT THE KINGS HILL COMMUNITY CENTRE

Members of the Public and Press are welcome to attend

Signed: *Julie Pilbeam* Date of **7th March 2019**
Clerk and Responsible Financial Officer Issue:

Members: Cllr R Ayling, Cllr S Barker, Cllr S Beal, Cllr A Board, Cllr R Cassidy, Cllr C Bridger, Cllr C Brown, Cllr M Colman, Cllr D Hurring, Cllr A Petty, Cllr D Waller

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Kings Hill Parish Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

Agenda

- 1. To receive and accept Apologies for Absence**
- 2. To receive Declarations of Interest & lobbying**
- 3. Minutes** to receive and approve for signature the minutes of the meeting held on 13th February 2019. (Pages 1-8).
- 4. Chairman's Announcements – to receive announcements**
- 5. Minutes of committee meetings** – to allow members to ask any questions on decisions made by committees and to receive the minutes for the following committee meetings for adoption:
 - 5.1. Finance & HR Committee Minutes 19/12/2018 (Pages 9-12)
 - 5.2. Sports Park Committee Minutes 30/01/2019 (Pages 13-16)
- 6. Public Session and to consider any Issues Raised by Residents for discussion**
- 7. External Reports**
 - 7.1. To receive report from County Councillor and questions from Council.
 - 7.2. To receive report from Borough Councillor and questions from Council.
- 8. Tonbridge and Malling Waste Collections**
 - 8.1. Presentation by Tonbridge and Malling Borough Council on new waste collections
- 9. Annual Parish Meeting**
 - 9.1. To consider annual report brochure and agree actions (Pages 17-20)
- 10. Planning Updates**
 - 10.1. To note that quarterly evening planning meetings have been scheduled with Liberty Property Trust.
 - 10.2. To note planning response submitted for the Liberty Property Planning applications as delegated to the Planning, Highways and Environment Committee.
- 11. Strategy**
 - 11.1. To note professional advice being sought on the community centre lease.
 - 11.2. To note that the S106 requests will be discussed at the next Liberty Property Trust Quarterly meeting.
 - 11.3. To receive report on progress with Assets of Community Value. (Pages 21-22)

- 11.4. To receive update on Skate Park
 - 11.5. To receive update on Parking Review
 - 11.6. To receive update on Local Plan
 - 11.7. To discuss joining the Great British Spring Clean and agree actions.
- 12. IT System**
- 12.1. To note that the change of IT provider will take place on Thursday 4th April 2019.
- 13. West Malling Group Practice Appointments**
- 13.1. To receive update on a further meeting with West Malling Group Practice and agree actions.
- 14. Waitrose pedestrian access**
- 14.1. To receive update on campaign for a pedestrian access at Waitrose and agree actions.
- 15. Summer Concert**
- 15.1. To note update on the summer concert
- 16. Administrative & Financial Matters**
- 16.1. To approve accounts for payment – February 2019. (Pages 23-24)
 - 16.2. To discuss the process for the release of information to councillors on social media and agree actions.
 - 16.3. To discuss refreshing the website and agree actions.
- 17. To report external meetings with representatives of KHPC – to allow members to ask any questions and to receive the minutes – see appendix 1**
- 18. To report future external meetings with representatives of KHPC– see appendix 2**
- 19. Correspondence and matters for information – see appendix 3**
- 20. Future Meetings**
- 20.1. 3rd April 2019
- 21. Questions from Councillors and future agenda items**

Appendix 1

To report external meetings with representatives of Kings Hill Parish Council

- 1. 03/03/2019 – Buses for Tonbridge Schools Meeting. Cllr Barker.
- 2. 05/03/19 - KALC F & GP Meeting. Cllr Barker.
- 3. 05/03/2019 - JPCTCG Meeting. Cllr Barker.

Appendix 2

To report future external meetings with representatives of Kings Hill Parish Council

- 1.

Appendix 3

To report Correspondence and matters for information

- 1. 01/02/2019 – Email from KALC regarding South East in Bloom.
- 2. 05/02/2019 – Email from KALC regarding Message from Kent Police - UK Protect National Bulletin.
- 3. 07/02/2019 – Email from TMBC regarding Parish Partnership Panel - Thursday 7 February - Kent Police attendance.
- 4. 07/02/2019 – Email from UK Power Networks Community Affairs Team regarding Storm Eric.

5. 08/02/2019 – Email from KALC regarding Kent-wide A5 Plastic Recycling Leaflets.
6. 08/02/2019 – Email from NALC regarding Chief executive's bulletin.
7. 11/02/2019 – Email from KALC regarding KCC Public Health media release: Kent teenagers launch podcast for 'Time To Talk' Day.
8. 12/02/2019 – Email from NALC regarding Chief executive's bulletin.
9. 12/02/2019 - Have We Got Rural News For You: Rural Kent e-newsletter 1, February 2019.
10. 13/02/2019 – Email from Kent Police regarding crime figures.
11. The Rural Bulletin - 19 February 2019
12. 15/02/2019 – Email from NALC regarding Chief executive's bulletin.
13. 19/02/2019 – Consultation Meeting for SGN Closure in Summer 2019- Follow up.
14. 22/02/2019 – Email from KALC regarding NATIONAL CSSC Green Message - NFIB Bulletin - 21 Feb 2019.
15. 22/02/2019 – Email from NALC regarding Chief executive's bulletin.
16. 25/02/2019 – Email from KCC regarding Grange Park School - Education Consultation.
17. 26/02/2019 - The Rural Bulletin - 26 February 2019.
18. 26/02/2019 – Email from KALC regarding KRF Parish Pack.
19. 28/02/2019 – Email from NALC regarding LCR Winter 2018 Survey.
20. 28/02/2019 – Email regarding Parishes Engagement with their PCSOs.
21. 01/03/2019 – KALC News – February 2019.