



YOU ARE SUMMONED TO ATTEND THE MEETING OF
THE **SPORTS PARK COMMITTEE ON WEDNESDAY 27TH**
FEBRUARY 2019 AT 19.30 PM IN THE **GIBSON SUITE** AT THE
KINGS HILL COMMUNITY CENTRE

Members of the Public and Press are welcome to attend

Signed: *Julie Pilbeam* Date of 21st February 2019
Clerk and Proper Officer Issue:

Members: Cllr R Ayling, Cllr S Barker, Cllr S Beal, Cllr A Board, Cllr D Hurring, Cllr A Petty
Substitutes: *Cllr M Coleman*

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Kings Hill Parish Council's procedure for the recording of meetings is available by request. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity.

Agenda

1. **To receive and accept Apologies for Absence**
2. **To receive Declarations of Interest & Lobbying**
3. **Minutes** – to receive and approve for signature the minutes of the meeting held on 30th January 2019. (Pages 1-4)
4. **Chairman's Announcements** – to receive announcements
5. **Public Session and to consider any Issues Raised by Residents for discussion**

Strategic, Administration and Finance

6. **To receive advice from Tonbridge & Malling Borough Council regarding barriers for zip wires in the borough and agree actions.**
7. **To note business plan proposals from Kings Hill Cricket Club and Kings Hill Football Club will be presented in March.**
8. **Administration & Finance**
 - 8.1. To receive revised financial statement for review and comment. (Pages 5-6)

Operations

9. **Section 106**
 - 9.1. To note business plans from local groups regarding section 106 obligations to be presented at the next meeting.
 - 9.2. To note update on Skate Park
10. **Step 7 Works**
 - 10.1. To receive update regarding a further principal designer in relation to the health and Safety File for the Step 7 Works.
 - 10.2. To note indemnity insurance in place.
11. **Lift**
 - 11.1. To note alternative operation of the lift being investigated.

12. Overflow Car Park Maintenance

- 12.1. To note Full Council decision that the weed spray cost be split 75% Sports Park Committee, 25% Planning, Highways and Environment Committee.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press will be asked to leave the meeting during consideration of items 13 and 14

13. Human Resources

- 13.1. To receive staffing update.
13.2. To receive update on debtors.

14. Facility and Management Update Report (Pages 7-12)

- 14.1. To note the bookings requests for 2019-2020 season from KHFC for the grass and 3G.
14.2. To note 3G schedule agreed for 2019-2020.
14.3. To note site/facility updates.
14.4. To note groundsman updates.
14.5. To note Sports Bar Café updates.
14.6. To note grass pitch hire updates.

15. To report external meetings with representatives of the Sports Park Committee – see appendix 1

16. Correspondence and matters for information – see appendix 2

17. Date of next meeting – 27th March 2019

18. Questions from Committee Members and future agenda items

Appendix 1

To report external meetings with representatives of the Sports Park Committee

1. There were none.

Appendix 2

To report Correspondence and matters for information

1. There were none.