



Kings Hill Parish Council

Community Funding Application Form

Please read the attached funding policy before completing this form. Please use black ink and block capitals if completing by hand. You may continue on a blank sheet if necessary but please put the name of your organisation and date of application on any additional sheets.

SECTION A

Information about your organisation

1.	Name of Organisation:		
2.	Address:		
3.	Name of Contact person:		
4.	Role in organisation:		
5.	Daytime telephone Number:		
6.	Mobile number:		
7.	Email address:		
8.	Address for correspondence if different from above:		
9.	When was your organisation formed:		
10.	Please state the principle aims and objectives of your organisation:		
11.	Please describe the principle activities undertaken by the organisation:		
12.	Approximately how many members does your organisation have:	Who reside within the parish boundary of Kings Hill	
		Who reside outside the parish boundary of Kings Hill	

SECTION B

Your funding request

13.	Please give a description of the project or scheme for which the funding is intended:		
14.	What are the total costs of the project:	£	
15.	How much community funding are you requesting from Kings Hill Parish Council:	£	
16.	How will your organisation raise the balance of funding required:		
17.	Please give an itemised breakdown of the expenditure for which the funding is being applied for: (evidence from suppliers or price lists is required)		
18.	Approximately how many members does your organisation have who will benefit from the grant	Who reside within the parish boundary of Kings Hill	
		Who reside outside the parish boundary of Kings Hill	
19.	Has your organisation previously applied for funding from Kings Hill Parish Council?	Yes / No	

20.	If YES please give details of the project and the date and amount of any funding received:	
21.	Please supply any further Information in support of your application:	

SECTION C

Additional Information Required

Your application must be accompanied by the following information. If you do not supply this information your application will not be considered.

22.	A copy of the latest formal constitution of the organisation	
23.	A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position	
24.	If this is a new organisation or initiative then a budget forecast is required	
25.	A copy of bank statements as at the year end for the past 2 years	
26.	A statement of your capital assets (if any)	

SECTION D

Declaration

I apply to Kings Hill Parish Council on behalf of my organisation for community funding and declare, to the best of my knowledge that the information given on this form is true and correct.

Signed:	
Name:	
Role in organisation:	
Date:	

Please send your application and additional information to the Clerk either by post or email:

By post: Kings Hill Parish Council
Kings Hill Community Centre
70 Gibson Drive
Kings Hill ME19 4LG

By email: clerk@kingshillparish.gov.uk